

Corporation of the Township of Chisholm

Municipal Office/Council Chambers: 2847 Chiswick Line, Powassan, Ont. P0H 1Z0
Phone (705)724-3526 - Fax (705)724-5099 info@chisholm.ca

AGENDA **COUNCIL MEETING** **TUESDAY, NOVEMBER 26, 2024 7:00 PM**

1. CALL TO ORDER & ACKNOWLEDGE FIRST NATIONS PEOPLES AND LAND

"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Metis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honor these teachings."

2. NOTIFICATION OF PECUNIARY INTEREST

3. ADOPTION OF AGENDA

4. ADOPTION OF MINUTES – November 12, 2024 Regular Council Minutes (Encl.)

5. APPROVAL OF ACCOUNTS – None

6. PRESENTATIONS AND DELEGATIONS - None

7. OPEN FORUM

8. MAYOR STAFF COMMITTEE AND GOVERNMENT REPORTS

- (a) Mayor and Council Reports
 - Mayor – General Update
- (b) Staff Reports
 - Complaint/Occurrence Report 2023 and 2024 (Encl.)
- (c) Committee Reports
 - Minutes, General Government, October 16, 2024 (Encl.)
 - Minutes, Powassan Library, October 21, 2024 (Encl.)
 - Minutes, Golden Sunshine, September and October, 2024 (Encl.)
 - Minutes, Health Unit, Board of Health, September 25, 2024 (Encl.)
 - Minutes, DNSSAB, September 25, 2024 (Encl.)
 - NBMCA 2025 Draft Budget (Encl.)
 - OPP 2025 Annual Billing Statement (Encl.)
- (d) Correspondence
 - Letter from Ministry of Northern Development, Re: proposed changes to Northern Services Board Act.
 - AMO Watchfile, November 21, 2024 (Encl.)

9. REVIEW BUDGET REPORT – None

10. PUBLIC WORKS REPORTS - None

11. NEW BUSINESS

- (a) Recommendation from General Government Re: Service Request & Complaint Handling Policy (Encl.)
- (b) Recommendation from General Government Re: Conservation and Management Energy Plan
- (c) FONOM offer to fund Sustainable Northern Ontario Economic Development course (Encl.)
- (d) Resolution support from the Municipality of Leamington Re: 2025 OPP Billing Increase (Encl.)
- (e) Resolution support from King Township Re: Redistribution of Provincial Land Transfer Tax and GST (Encl.)

12. ADJOURNMENT

- (a) By-law 2024-34 being a By-law to confirm the proceedings of the council meeting.
- (b) Resolution re: Adjournment.

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MINUTES

COUNCIL MEETING

TUESDAY, NOVEMBER 12, 2024 7:00 PM

1. CALL TO ORDER & ACKNOWLEDGE FIRST NATIONS PEOPLES AND LAND

"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Metis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honor these teachings."

The meeting was called to order by Mayor Gail Degagne, in Council Chambers at 7:00 p.m., with Councillors, Bernadette Kerr, Claire Riley, Nunzio Scarfone, and Paul Sharp. Staff member present was Admin. Jessica Laberge, OS Shawn Hughes and Fire Chief Ray Ford. CAO Clerk-Treasurer Jenny Leblond attended by zoom. There was 1 person in attendance in person and 1 online.

2. NOTIFICATION OF PECUNIARY INTEREST

3. ADOPTION OF AGENDA

Resolution 2024-250 Paul Sharp and Nunzio Scarfone: Be it resolved that the Agenda for this meeting be adopted as printed. **'Carried'**

4. ADOPTION OF MINUTES – October 22, 2024 Regular Council Meeting Minutes and October 30, 2024 Special Council Meeting Minutes.

Resolution 2024-251 Claire Riley and Bernadette Kerr: Be it resolved that the Minutes of the October 22, 2024 Regular Council Meeting and October 30, 2024 Special Council meeting Minutes, be adopted as printed and circulated. **'Carried'**

5. APPROVAL OF ACCOUNTS – October 2024

Resolution 2024-252 Bernadette Kerr and Paul Sharp: Be it resolved that the Administration, Fire Department, Council, By-Law Enforcement Officer and Public Works payroll accounts in the amount of \$35,314.38 and general accounts totaling \$219,112.76 for the month of October 2024 be accepted as presented. **'Carried'**

6. PRESENTATION AND DELEGATIONS

(a) Fire Chief Ray Ford - Report (Encl.)

Resolution 2024-253 Nunzio Scarfone and Claire Riley: Be it resolved that the Council of the Corporation of the Township of Chisholm receives the Fire Department 2023 Report presented from Fire Chief Ray Ford. **'Carried'**

7. OPEN FORUM

8. MAYOR STAFF COMMITTEE AND GOVERNMENT REPORTS

- (a) Mayor and Council Reports
 - Mayor – The Mayor gave an update on: Remembrance Day Ceremonies attended, upcoming AMO Training, Powassan Library Christmas event.
- (b) Staff Reports
 - Tax Arrears Report (Encl.)
 - Memo from CAO Jenny Leblond Re: General Update (Encl.)
 - Memo from CAO Jenny Leblond Re: Tax Arrears (Encl.)
- (c) Committee Reports
 - Minutes, Lake Nosbonsing OPP Detachment Board Meeting, Oct 29, 2024 (Encl.)
 - Minutes, North Bay Mattawa Conservation Authority, September 11, 2024 (Encl.)
 - Minutes, Powassan Library, September 16, 2024
- (d) Correspondence
 - Mix and Mingle – Discovery Routes, November 12, 2024 (Encl.)
 - AMO Watchfile, October 24, 2024 (Encl.)
 - AMO Watchfile, October 31, 2024 (Encl.)

Resolution 2024-254 Paul Sharp and Nunzio Scarfone: Be it resolved that the Mayor, Staff, Committee and Correspondence reports be accepted as presented. **‘Carried’**

9. REVIEW BUDGET REPORT – Printed November 7, 2024

Resolution 2024-255 Claire Riley and Bernadette Kerr: Be it resolved that the Budget Report printed November 7, 2024, be accepted as presented. **‘Carried’**

10. PUBLIC WORKS REPORTS

- (a) Memo to Council from OS Shawn Hughes Re: Activity Report (Encl.)

Resolution 2024-256 Nunzio Scarfone and Paul Sharp: Be it resolved that Council accept the October 5, 2024 to November 8, 2024, Activity report from Operations Superintendent Shawn Hughes. **‘Carried’**

11. NEW BUSINESS

- (a) By-law 2024-32, Being a by-law to appoint a By-law Enforcement Officer and execute an agreement (Encl.)

Resolution 2024-257 Nunzio Scarfone and Bernadette Kerr: Be it resolved that By-law 2024-32, being a by-law to appoint a By-law Enforcement Officer, be read a first second and third time and passed this November 12, 2024, and further that the Council authorizes the Mayor and CAO to execute the agreement with the Township of Bonfield to share this service. **‘Carried’**

- (b) Request for entry point change for Bonfield Snowmobile Club Trail BF 205 (Encl.)

Resolution 2024-258 Bernadette Kerr and Claire Riley: Be it resolved that the Council of the Corporation of the Township of Chisholm approve the change in entry point off of the road allowance (cedar road) for trail BF 205. **‘Carried’**

- (c) Memorandum of Understanding – Bonfield Snowmobile Club (Encl.)

Resolution 2024-259 Nunzio Scarfone and Claire Riley: Be it resolved that the Council of the Corporation of the Township of Chisholm authorizes the Mayor and CAO to sign and execute the Memorandum of Understanding with the Bonfield Snowmobile Club for the 2024-2025 season. **‘Carried’**

- (d) Canada Summer Jobs Program Call for Applications (Encl.)
Resolution 2024-260 Paul Sharp and Bernadette Kerr: Be it resolved that the Council of the Corporation of the Township of Chisholm authorizes the CAO to apply for the Canada Summer Jobs Program for a Summer Student to work with the Public Works Department.
‘Carried’
- (e) 2024 Budget Projections (To Follow)
Resolution 2024-261 Nunzio Scarfone and Claire Riley: Be it resolved that the Council of the Corporation of the Township of Chisholm receives the 2024 Budget Projections Report from CAO Jenny Leblond as per Policy 8.07 Budget Policy. **‘Carried’**
- (f) 2025 Council Conference Dates (Encl.)
Resolution 2024-262 Nunzio Scarfone and Bernadette Kerr: Be it resolved that the Council of the Corporation of the Township of Chisholm Authorizes the attendance to the following Conferences:
- ROMA – Do not attend
 - Good Roads -
 - AMO -
 - FONOM -
- And that the Council wait to make a decision on Good Roads, AMO, and FONOM once Agenda’s are available. **‘Carried’**
- (g) Crime Stoppers offer for free signage (Encl.)
Resolution 2024-263 Nunzio Scarfone and Bernadette Kerr: Be it resolved that the Council directs staff to request free signage from Crime Stoppers. **‘Carried’**
- (h) Resolution to establish an Ontario Rural Road Safety Program (Encl.)
Resolution 2024-264 Paul Sharp and Nunzio Scarfone:
 WHEREAS official statistics from the Government of Ontario confirm that rural roads are inherently more dangerous than other roads;
 AND WHEREAS, despite only having 17% of the population, 55% of the road fatalities occur on rural roads;
 AND WHEREAS, rural, northern, and remote municipalities are fiscally strained by maintaining extensive road networks on a smaller tax base;
 AND WHEREAS, preventing crashes reduces the burden on Ontario’s already strained rural strained health care system;
 AND WHEREAS, roadway collisions and associated lawsuits are significant factors in runaway municipal insurance premiums. Preventing crashes can have a significant impact in improving municipal risk profiles;
 THEREFORE, BE IT RESOLVED THAT the Township of Chisholm requests that the Government of Ontario take action to implement and fund the rural road safety program that Good Roads has committed to lead. It will allow Ontario's rural municipalities to make the critical investments needed to reduce the high number of people being killed and seriously injured on Ontario’s rural roads; and
 FURTHER THAT a copy of this resolution be forwarded to Premier Doug Ford, Hon. Prabmeet Sarkaria, Minister of Transportation, Hon. Kinga Surma, Minister of Infrastructure, Hon. Rob Flack, Minister of Agriculture, Hon. Lisa Thompson, Minister of

Rural Affairs, Hon. Trevor Jones, Associate Minister of Emergency Preparedness and Response, and Hon. Sylvia Jones, Minister of Health, and Good Roads; **‘Carried’**

(i) Resolution Support from St. Catharines Re: Green Roads Pilot Projects (Encl.)

Resolution 2024-265 Bernadette Kerr and Paul Sharp: Be it resolved that the Council of the Corporation of the Township of Chisholm received a resolution from St. Catharines regarding a Green Roads Pilot Project and further requests that staff keep informed on any updates to this and inform Council if necessary. **‘Carried’**

12. ADJOURNMENT

(a) By-law 2024-33 being a By-law to confirm the proceedings of the Council meeting.

Resolution 2024-266 Claire Riley and Nunzio Scarfone: Be it resolved that by-law 2024-33, being a bylaw to confirm the proceedings of council at the regular Council meeting November 12, 2024, be read a first second and third time and passed this November 12, 2024. **‘Carried’**

(b) Resolution re: Adjournment.

Resolution 2024-267 Bernadette Kerr and Paul Sharp: Be it resolved that the Council now adjourn this meeting to meet again on November 26, 2024. **‘Carried’**

Mayor, Gail Degagne

CAO Clerk Treasurer, Jennistine Leblond

Corporation of the Township of Chisholm

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Gail Degagne, Mayor
Jennistine Leblond, CAO Clerk-Treasurer

MEMO

To: Council
From: Jenny Leblond
Date: November 22, 2024
RE: Complaint/Occurrence Report 2023 and 2024

This complaints summary is separated into the categories of 1) After Hours calls, 2) Service Requests/Complaints and 3) Occurrences (by-law violations).

After Hours Calls

In 2023 there were 8 calls for after hours emergencies and one call for a non-emergency. The types of issues were mostly trees down on road and washouts. Of those 8 calls, one was to remove a moose off the road that was hit and one for roads being icy.

In 2024, there were only 6 calls for emergencies and 3 calls for non-emergencies. Two calls for trees on road, three calls for sink holes or washouts and one call for icy roads.

For the calls that are non-emergencies, the individuals are told to call the township office back during regular business hours. The non-emergency calls are reducing from when the township first started using the after hours option. In 2021 and 2022 there were a combined 11 calls for non-emergency reasons. Staff have been clearer in advertising the after hours number as being used for township emergencies.

Service Requests/Complaints

At this time, Service Requests and Complaints are being recorded as a complaint. In reviewing the types of complaints, most of them would be considered service

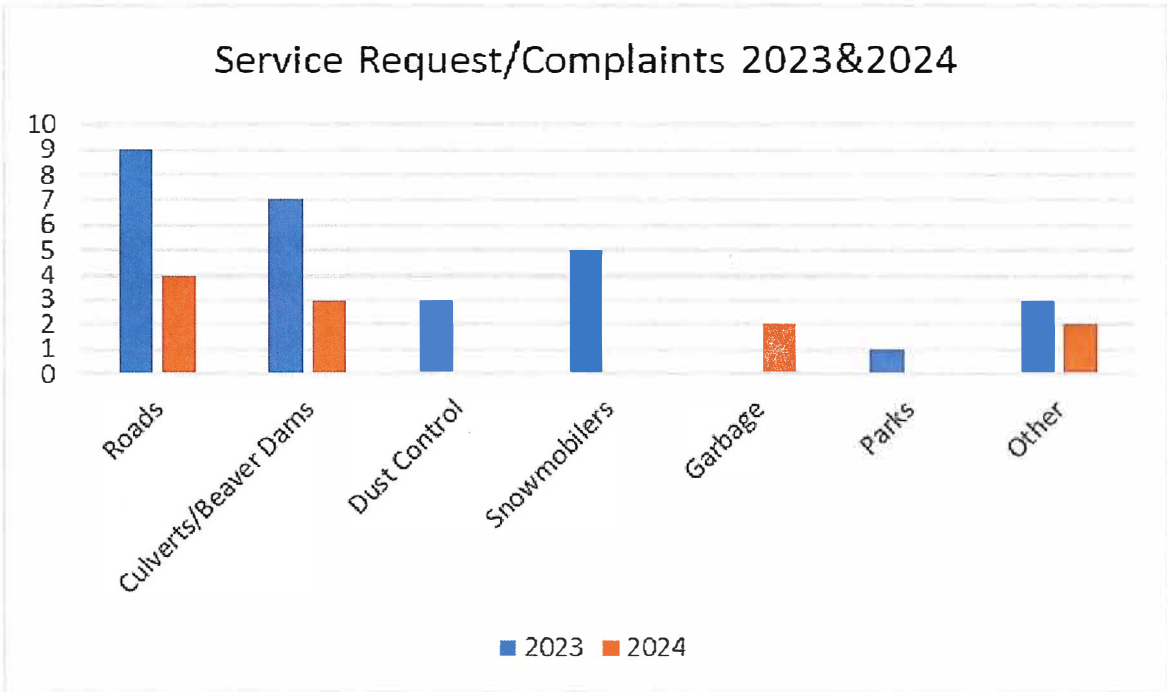
requests under the new definition of policy 3.12 Service Request and Complaint Handling Policy.

There were 28 complaints in 2023. Majority of the complaints are requests for service for roads. As per graph on next page, 19 of the 28 complaints were directly or indirectly asking for services for roads. There were 9 road specific type of complaints, these included requests for grading, fixing potholes, and winter sand removal. Culvert complaints are anything from frozen culverts needing thawing, culverts needing to be cleaned out, or beaver dams to be removed from or near culverts.

Snowmobile complaints range from speeding, a snowmobile taking out someone's mailbox, riding on wrong sides of roads and not stopping for stop signs.

Other complaints for 2023 included smoke/burning complaints and ice shack through ice.

In 2024, as of today, there are only 11 complaints. Similar to 2023 the road and culverts/beaver dams complaints were grading requests, thawing culverts and cleaning out beaver dams in ditches.



Occurrences

Occurrences are complaints that pertain to potential By-law violations. In 2023 there were 26 occurrences and only 14 in 2024. Please see graph below on occurrences by type.



TOWNSHIP OF CHISHOLM
GENERAL GOVERNMENT COMMITTEE MEETING

DATE: October 16, 2024
TIME: 7pm
LOCATION: Council Chambers

PRESENT: Councillor Bernadette Kerr
Councillor Claire Riley
Councillor Paul Sharp
Councillor Nunzio Scarfone
CAO Clerk-Treasurer Jenny Leblond

REGRETS: Mayor Gail Degagne

GUESTS: No Guests

1. CALL TO ORDER

Chairperson Paul Sharp called the meeting to order at 7:00 pm. The land acknowledgement was read by Councillor Sharp.

2. DECLARATION OF PECUNIARY INTEREST – None noted.

3. APPROVAL OF AGENDA

Resolution 2024-20 (GGC)

Bernadette Kerr and Claire Riley: Be it resolved that the *Agenda* for this meeting be approved as presented. **‘Carried’**

4. APPROVAL OF MINUTES

Resolution 2024-21 (GGC)

Nunzio Scarfone and Claire Riley: Be it resolved that the Minutes of the July 17th, 2024 General Government Committee meeting be adopted as printed and circulated.

5. OPEN FORUM

6. BUSINESS ARISING FROM MINUTES

1. **Service Requests and Complaints Handling Policy -**

Resolution 2024-22 (GGC)

Bernadette Kerr and Nunzio Scarfone: Be it resolved that General Government Committee recommend to Council to approve the Service Request and Complaint Handling Policy.

'Deferred'

2. **By-Law Enforcement Policy -**

Resolution 2024-23 (GGC)

Claire Riley and Bernadette Kerr: Be it resolved that General Government Committee recommend to Council to approve the By-Law Enforcement Policy.

'Carried'

7. **NEW BUSINESS**

1. **Blue Green Algae Notification Policy -**

Resolution 2024-24 (GGC)

Claire Riley and Nunzio Scarfone: Be it resolved that General Government Committee recommend to Council to approve the amendments to the Blue Green Algae Notification Policy as amended.

'Carried'


2. **Review Energy Plan** – Committee discussed. Staff will prepare a draft for future committee meeting.

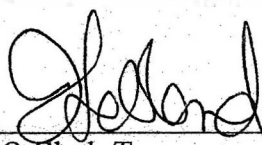
8. **ADJOURNMENT**

Resolution 2024-25 (GGC)

Claire Riley and Bernadette Kerr: Be it resolved that we do now adjourn to meet again at the call of the Chair.

'Carried'


Chairperson


CAO Clerk-Treasurer

Powassan & District Union Public Library
Minutes for Monday, October 21, 2024 – 6:15 p.m.
Board Meeting @ Library

In-person: Tina Martin, Laurie Forth, Bernadette Kerr, Steve Kirkey, Brenda Lennon, Debbie Piper, Marie Rosset

Absent with regrets: Pat Stephens, Valerie Morgan

Absent: Randy Hall

Item	Action	Responsibility
1. Call to order	6:16 pm	
2. Respect and Acknowledgement Declaration	<p>Declaration read by CEO</p> <p>We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honour these teachings and accept their value in our quest to heal our planet.</p>	
<p>5. General Consent Motion: Present the general Consent Motion for October 2024, which includes:</p> <ul style="list-style-type: none"> a) Approval of October 21, 2024 Agenda b) Approval of Minutes from the September 16, 2024 meeting c) Approval of the September 2024 Financial Statements d) Approval of the July, August, and September 2024 Library Reports 	<p>Motion: 2024-30 That the General Consent Motion for October 2024 be adopted as amended</p> <p>Moved by: Steven Kirkey Seconded by: Debbie Piper</p> <p>Adopted as presented.</p> <p>Carried</p>	
4. Disclosure of pecuniary interest	None	
<p>5. General Business</p> <ul style="list-style-type: none"> a) New Board Member, Councillor Randy Hall - Welcome 	Deferred until next Board Meeting	

<p>b) Grant Updates</p>	<p>OTF Capital Grant</p> <ul style="list-style-type: none"> Ideally all projects will be completed by end of 2024. Moving forward with replacing all light fixture throughout the building, new Heat pump, and upgrades to the Accessibility Features. <p>OTF Resilience Grant</p> <ul style="list-style-type: none"> Second payment received by Municipality Sept 14, 2024 (\$9,000) to be transferred to library End of Grant report needs to be completed by April 17, 2025 End-of-Grant event needs to be organized prior mid-March 2025 <p>Senior's Grant</p> <ul style="list-style-type: none"> Activities proceeding as planned Final report due April 30, 2025 	<p>CEO meet with Municipality of Powassan CAO</p>
<p>c) Library Report Update</p>	<p>The Library Report needs to be updated to reflect more relevant and useful data.</p> <ul style="list-style-type: none"> Remove X (twitter) - no longer being used by most libraries. Report monthly on: <ul style="list-style-type: none"> usage of new quiet room data from newly installed people counter. rentals 	<p>CEO</p>
<p>d) Update on local Government Library Services Levy</p>	<p>All three Union members have approved revised budget with 7% increase. Motions from Nipissing and Chisholm were read as was email received from Powassan</p>	
<p>e) Saturday's Hours of Operation until end of 2024</p>	<p>Library will open on the last Saturday of every month from 10 am to 2pm until the end of 2024. This will allow young families to come to the library at least once a month. Attendance will be reviewed to determine whether this concession is to be extended into 2025</p>	<p>Media Coordinator to post on social media Staff to communicate new hours</p>

<p>f) Pay Equity Grant</p>	<p>On Nov 7, 2024 OLS is offering a Zoom Session hosted by the Ontario Pay Equity Commission to bring libraries and library boards up to date on the legal obligations they have to provide library staff members with pay equity.</p> <p>CEO presented a draft of a 6-year pay equity plan which will be reviewed by the Library Board after the Pay Equity Zoom Information Session and then approved at the next Board Meeting.</p> <p>CEO agreed to sign the 2024 Pay Equity Grant given that a pay equity plan will be implemented in 2025.</p> <p>Motion: 2024-31</p> <p>That the Powassan and District Union Public Library Board (“the Board”) is aware and acknowledges that the library needs to be in compliance with the requirement that the Library have a pay equity plan as set out in the 2024 Pay Equity Grant.</p> <p>The Board is requiring that the CEO sign the 2024 Pay Equity Grant to receive the amount of \$7,601.</p> <p>Further, the Board assumes any and all liabilities that may arise from receiving the 2024 Pay Equity Grant now and in the future.</p> <p>Moved by: Debbie Piper Seconded by: Steve Kirkey</p> <p>Adopted as amended.</p> <p>Carried</p>	
<p>g) Fall activities</p>	<p>The partnership with the Voodoos is proving beneficial for both the Voodoos and the Library.</p> <ul style="list-style-type: none"> - On Thursday, October 17, several Voodoo players participated in the Raising Readers Program to the delight of all attendees. - On Friday Oct 18, there was a Halloween free skate at the Powassan Sportplex, with over 70 participants. 	

	The Library is super grateful to the Friends of the Library, the Voodoos, volunteers, and donors, from both Powassan and North Bay, who make the programming at the library possible.	
6. Correspondence	<ul style="list-style-type: none"> - Motions from Nipissing and Chisholm - several feedback comments from parents 	
7. Committee Reports		
a) Property Committee	<p>OTF Capital Grant</p> <ul style="list-style-type: none"> - Waiting for work to start on replacing light fixtures within library, Harwood to install new Heat Pump, and NGM to update accessibility features. - After reviewing several quotes, the plowing of the PDUPL parking lot will be done by Jeff Towns this winter 	<p>Contractors</p> <p>Contract approval, CEO</p>
b) Financial Committee	<ul style="list-style-type: none"> - To-date, the final payment of Library Services levy has been paid by both Nipissing and Chisholm. Still waiting for the one from Powassan. - The goal is to present the first draft of the 2025 Budget at the November Board Meeting 	
c) Policy Committee	<ul style="list-style-type: none"> - OLS is revising all fictitious Trillium Library Policies, which will then be made available to all libraries in Ontario. - GOV-08 Terms of Reference: Property Committee Motion: 2024-32 That GOV-08 Terms of Reference: Property Committee be adopted as presented Moved by: Brenda Lennon Seconded by: Bernadette Kerr <p>Carried</p>	CEO

<p>d) Friends of the Library</p>	<p>- RES-01 Personnel Policy Manual</p> <p>Motion: 2024-33 That RES-01 Personnel Policy Manual be modified as agreed upon at the October 2024 Board Meeting Moved by: Bernadette Kerr Seconded by: Brenda Lennon</p> <p>Carried</p> <p>Friends raised at least \$1,300 from their end of September Crafting Items Sale. New items requested from them will be a new shelving unit to store the Reference Collection, and renewal of the subscription to the North Bay Nugget.</p>	
<p>h) Adjournment</p>	<p>Motion: 2024-34 That the October 21, 2024 meeting be adjourned at 8:17pm</p> <p>Moved by: Brenda Lennon</p>	<p>Next meeting: November 18, 2024</p>

Chairperson: *Kristine Martin*
Kristine Martin, Chair

Recorder: *Marie Rosset*
Marie Rosset, CEO

The Golden Sunshine Municipal Non-Profit Housing Corporation
Minutes of the Board of Directors Meeting
2024- 09

Tuesday September 17, 2024

A regular meeting of the Golden Sunshine Municipal Non-Profit Housing Corporation board was held on Tuesday September 17, 2024

Present: Bernadette Kerr, Tom Piper, Dave Britton, Calvin Young & Amber McIsaac, Property Manager.

Regrets: Mieke Markus, Leo Patey, Nancy McFadden

1. Call to order

Resolution No. 2024-60– Moved by Tom, seconded by Nancy that the meeting was called to order at 9:40 am. Carried

2. Additions to Agenda – none

3. Conflict of interest disclosure- Leo Transaction Report

4. Approval of the Agenda

Resolution No. 2024-61– Moved by Tom seconded by Dave, that the agenda be adopted as presented.

5. Approval of the Minutes from the August 13, 2024 board meeting

Resolution No. 2024-62– Moved by Calvin seconded by Tom that the minutes from the board meeting on August 13, 2024 were adopted as presented.

6. Business arising

a) DSSAB Service Agreement

Pamela Nelson, Director, Housing & Child Care Service Management and Meaghan Mullen, Supervisor of Housing Programs from the District of Parry Sound Social Services Administration Board joined the meeting to discuss with the board the terms of the new service agreement. Board members shared their requests for the new agreement.

b) Pines 2

Leo and Calvin discussed that communication has started with CMHA, Anthony Rota and Vic Fedeli.

c) Sanding

Sanding quote presented from Mike Wagner as previous contractor is no longer able to quote. Board members advised Amber to source more quotes.

d) Parking Policy

Resolution No. 2024-63– Moved by Leo, seconded by Calvin the GSMNP approved Policy #2024-01, Parking Policy, as presented.

7. Correspondences

a) Managers Report

Amber Presented the first draft the 2025 budget. A discussion took place.

Amber discussed new project that will be completed with the remaining OPHI 5 funding. Projects included automatic door installed to upstairs garbage room, order more flooring to replace in apartments when tenants move out, siding will be replaced on tenant shed due to damage, laundry room to be painted. Nancy asked to survey tenants to see if they have any other items they would like to see completed.

b) Financials

Resolution No. 2024-64 Moved by Tom seconded by Nancy that the board approves the July and August transaction reports as presented. Carried

Resolution No. 2024-65 Moved by Nancy seconded by Tom that the board approves the July and August income statements as presented. Carried

8. Next Board Meeting – October 15, 2024

9. Adjournment - Resolution No. 2024-66– Moved by Dave, seconded by Kai that the board meeting be adjourned at 10:24 am. Carried



President, Bernadette Kerr



Property Manager, Amber McIsaac

The Golden Sunshine Municipal Non-Profit Housing Corporation
Minutes of the Board of Directors Meeting
2024- 10

Tuesday October 15, 2024

A regular meeting of the Golden Sunshine Municipal Non-Profit Housing Corporation board was held on Tuesday October 15, 2024.

Present: Bernadette Kerr, Leo Patey, Calvin Young, Nancy McFadden, Mieke Markus & Amber Mclsaac, Property Manager. Regrets Tom Piper, Dave Britton

1. Call to Order

Resolution No. 2024-67– Moved by Mieke, seconded by Calvin that the meeting was called to order at 9:30 am. Carried

2. Additions to Agenda – none

3. Conflict of interest disclosure- Leo Patey Transaction Reports, employer listed

4. Approval of the Agenda

Resolution No. 2024-68– Moved by Leo seconded by Calvin, that the agenda be adopted as presented.

5. Approval of the Minutes from the September 17, 2024 board meeting

Resolution No. 2024-69– Moved by Nancy seconded by Calvin that the minutes from the board meeting on September 17,2024 be adopted as amended, Leo Patey regrets added.

6. Business arising

a) Pines 2

A discussion took place regarding the Pines holding the mortgage for the Pines 2. Leo and Calvin to present a formal request to the board at the November meeting.

b) 2025 Budget

Reviewed and a discussion took place. Final budget to be presented in December once the DSSAB service agreement financials are finalized.

c) Service Agreement

Amber presented 2 options for the Dispute Resolution for the new Service Agreement from the DSSAB and a discussion took place. Amber advised to report to the DSSAB that the board would like to move forward with Option A as presented.

Amber asked for clarification regarding the elevator replacement or patio replacement for planning purposes in regards to capital repair projects for this service agreement. The board advised that the patios at this time are the #1 project. Elevator quote discussed from TK elevator. Cost for elevator modernization at this time as quoted by TK Elevator is \$149,765.

d) Patio Plans

Mitchell Martyn from Mitchell Jensen Architects presented the final draft for the patio plans.

Resolution No. 2024-70 Moved by Leo seconded by Nancy that the board approves the final copy of the Project Manual and Architecture Drawings named The Golden Sunshine Municipal Non-Profit Housing Corporation- The Pines: Unit Entrance Upgrades dated October 10, 2024 as presented. Carried

7. Correspondences

a) Managers Report

Sanding quote from place of business with liability insurance for was over \$6000 for 2025. Board agreed to proceed with Mike Wagner at \$80 per sanding for 2024-2025, with the GSMNP holding the insurance for liability.

A discussion took place regarding remaining OPHI 5 project funding.

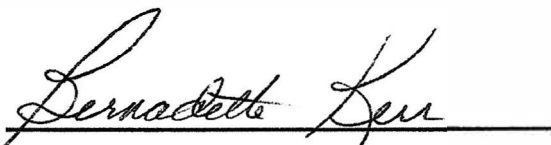
b) Financials

Resolution No. 2024-71 Moved by Mieke seconded by Calvin that the board approves the September 2024 transaction report as presented. Carried

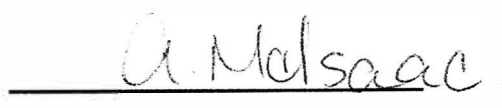
Resolution No. 2024-72 Moved by Calvin seconded by Nancy that the board approves the September 2024 income statement as presented. Carried

8. Next Board Meeting – November 17, 2024 @ 9:30am

9. Adjournment - Resolution No. 2024-73– Moved by Leo, seconded by Kavin that the board meeting be adjourned at 10:57 am. Carried



President, Bernadette Kerr



Property Manager, Amber McIsaac

A regular meeting of the Board of Health for the North Bay Parry Sound District Health Unit was held on Wednesday, September 25, 2024, via teleconference. The meeting was open to the public and live streaming of the proceedings was provided for the media and public through a link on the Health Unit’s website.

PRESENT:

Nipissing District:

Central Appointee	Karen Cook
Central Appointee	Sara Inch
Central Appointee	Jamie Lowery (<i>Vice-Chairperson</i>)
Central Appointee	Maurice Switzer
Central Appointee	Dave Wolfe
Eastern Appointee	Rick Champagne (<i>Chairperson</i>)
Western Appointee – Nipissing District	Jamie Restoule

Parry Sound District:

Northeastern Appointee	Blair Flowers
Southeastern Appointee	Marianne Stickland
Western Appointee	Jamie McGarvey
Public Appointees:	Tim Sheppard
	Catherine Still

REGRETS:

ALSO IN ATTENDANCE:

Medical Officer of Health/Executive Officer	Dr. Carol Zimbalatti
Executive Assistant, Executive Director’s Office	Christine Neily
Acting Program Manager Oral Health and Vision Screening	Julie Patenaude-Bouffard

Recorder

Executive Assistant, Office of the Medical Officer of Health	Ashley Lecappelain
--	--------------------

1.0 CALL TO ORDER

The Board of Health members joined the meeting in person from the Nipissing Room at 345 Oak Street West, North Bay, Ontario, and virtually via Teams video conference.

Rick Champagne, Board of Health Chairperson called the meeting to order at 5:03 p.m.

Jamie McGarvey joined the Board of Health meeting at 5:04 p.m.

2.0 APPROVAL OF THE AGENDA

The agenda for the September 25, 2024, Board of Health meeting was reviewed, and the following motion was read:

Board of Health Resolution #BOH/2024/09/01 *Flowers/Lowery

Be It Resolved, that the Board of Health Agenda, dated September 25, 2024, be approved.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery	x			Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

“Carried”

3.0 CONFLICT OF INTEREST DECLARATION

There were no conflicts of interest declared.

4.0 APPROVAL OF PREVIOUS MINUTES

4.1 Board of Health Minutes – June 26, 2024

The minutes from the Board of Health meeting held on June 26, 2024, were reviewed and the following motion was read:

Board of Health Resolution #BOH/2024/09/02 *Cook/Still

Be It Resolved, that the minutes from the Board of Health meeting held on June 26, 2024, be approved as presented.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		

Jamie Lowery	x	Maurice Switzer	x
Jamie McGarvey	x	Dave Wolfe	x

“Carried”

5.0 DATE OF THE NEXT MEETING

Date: November 27, 2024

Time: to be determined

Place: to be determined

6.0 BUSINESS ARISING

There was no discussion under Business Arising.

7.0 REPORT OF MEDICAL OFFICER OF HEALTH

The Report of the Medical Officer of Health for the September 25, 2024, meeting was presented to the Board of Health for information purposes.

Questions and comments were received and addressed.

8.0 BOARD COMMITTEE REPORT

9.0 CORRESPONDENCE

Board of Health correspondence listed for the September 25, 2024, meeting is made available for review by Board members in the Board of Health online portal.

10.0 NEW BUSINESS

10.1 Meeting Schedule 2024 – Revised

Revisions to the Board of Health meeting schedule were presented to the Board for their review and approval.

Having no discussion related to the proposed revisions to the Board of Health meeting schedule, the following motion was read:

Board of Health Resolution #BOH/2024/09/03 *Switzer/Stickland

Whereas, that in accordance with Board of Health Bylaw Section III, #51, the Board of Health approved the regular meeting schedule for the year 2024 at the January 24, 2024, Board meeting, and subsequently revised at the September 25, 2024, Board of Health meeting; and

Whereas, revisions to the previously approved Board of Health meeting schedule were required as follows:

DATE	MEETING	TIME
January 24 *This date is carried over from the 2023 approved schedule: for information only	Board of Health Meeting	5 – 7 p.m.
March 6	Finance and Property Committee Board of Health	5 – 7 p.m.
March 11	Board of Health	5 – 7 p.m.
April 24	Personnel Policy, Employee/Labour Relations Committee Finance and Property Committee Board of Health	5 – 7 p.m.
June 26	Finance and Property Committee Board of Health	5 – 7 p.m.
September 25	Personnel Policy, Employee/Labour Relations Committee Finance and Property Committee Board of Health	5 – 7 p.m.
October 16	Board of Health	5 – 7 p.m.
November 27	Personnel Policy, Employee/Labour Relations Committee Board of Health	5 – 7 p.m.
December 4	Finance and Property Committee Board of Health	5 – 7 p.m.
January 22, 2025	Finance and Property Committee Board of Health	5 – 7 p.m.

Now Therefore Be It Resolved, that in accordance with Section #51 of the Board of Health Bylaws that the Board of Health for the North Bay Parry Sound District Health Unit approve revisions to the 2024 Board of Health meeting schedule, as presented.

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name: For: Against: Abstain: Name: For: Against: Abstain:

Rick Champagne	x	Jamie Restoule	x
Karen Cook	x	Tim Sheppard	x
Blair Flowers	x	Marianne Stickland	x
Sara Inch	x	Catherine Still	x
Jamie Lowery	x	Maurice Switzer	x
Jamie McGarvey	x	Dave Wolfe	x

“Carried”

Julie Patenaude-Bouffard joined the Board of Health meeting at 5:14 p.m.

10.2 Oral Health Motion

An amendment was proposed by Jamie McGarvey to include Association of Municipalities of Ontario, the District of Parry Sound Municipal Association, and member municipalities in official correspondence related to this proposed resolution. The amendment was agreed upon.

The following motion was read:

Board of Health Resolution #BOH/2024/09/04 *Lowery/ McGarvey

Whereas, due to the higher earnings potential in private practice, the North Bay Parry Sound District Health Unit (Health Unit) faces difficulties in recruiting dentists, as the compensation packages offered in public health are less competitive than those in private practice; and

Whereas, the demand for basic dental services in the district is very high. Despite its relatively small size, the Health Unit offers one of the larger Oral Health programs among health units in Ontario. This includes the highly-utilized Ontario Seniors Dental Care Program (provincially mandated) and provision of a Low-Income Adult Dental Program (not mandated but based on local need) contributing to the large size of the Oral Health Program in addition to the Healthy Smiles Ontario program (mandated for low-income children and youth); and

Whereas, it is not yet known how or if the Federal dental program will impact the need and level of service in local communities; and

Whereas, equity-seeking populations tend to have complex dental, social and logistical needs, which require more intensive clinical and administrative resources. These challenges drive up the cost of oral care provision, dissuading private practitioners from accepting equity-seeking clients; and

Whereas, there is no central coordination of dental services across the province to ensure that the oral health workforce matches need, and that remuneration models and rates encourage equitable access to basic care across Ontario; and

Therefore, Be It Resolved, that the North Bay Parry Sound District Board of Health (Board of Health) recommends that the Ministry of Health develop a provincial oral health strategy that includes a remuneration model for dentists designed to promote equitable access to basic preventive and treatment dental services throughout the province (whether delivered privately or in concert with public organizations); and

Furthermore, Be It Resolved, that the Board of Health recommends that the Ministry of Health undertake an evaluation of the current funding model for Oral Health services to inform the above-recommended provincial oral health strategy; and,

Furthermore, Be It Resolved, that the Board of Health provide correspondence of these resolutions to the Honourable Doug Ford (Premier), the Honourable Sylvia Jones (Ontario Minister of Health), Dr. Kieran Moore (Chief Medical Officer of Health), Victor Fedeli, MPP (Nipissing), Graydon Smith, MPP (Parry Sound-Muskoka), John Vanthof, MPP (Timiskaming-Cochrane), Michael Sherar (President and CEO of Public Health Ontario), Ontario Boards of Health, the Association of Local Public Health Agencies (alPHA), Association of Municipalities of Ontario, The District of Parry Sound Municipal Association, and member municipalities.

Julie Patenaude-Bouffard answered questions that arose preceding the reading of the motion, clarifying key points and providing information about the current service capacity and numbers served by the Health Unit.

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery	x			Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

“Carried as amended”

10.3 Endorsement of the Perspectives from Northern Ontario for the Public Health Funding Review letter from Northern Medical Officers of Health to the Chief Medical Officer of Health of Ontario

An amendment was proposed by Jamie McGarvey to include Association of Municipalities of Ontario, the District of Parry Sound Municipal Association, and member Municipalities in official correspondence related to this proposed resolution. The amendment was agreed upon.

The following motion was read:

Board of Health Resolution #BOH/2024/09/05 *Still/Wolfe

Whereas, the Office of the Chief Medical Officer of Health and the Ministry of Health are undertaking a review of the funding approach for local public health agencies; and

Whereas, many factors such as the geography, dispersed population, and less robust infrastructure and service availability in northern Ontario drive up the cost of delivering public health services; and

Whereas, residents of northern Ontario in general have poorer health outcomes compared to their southern counterparts, including a more than 50% higher average avoidable mortality rate¹, and a 300% higher rate of opioid-related deaths²; and

Whereas, the Perspectives from Northern Ontario on the Public Health Funding Review letter outlines many of the equity considerations related to the funding approach for local public health agencies in northern Ontario;

Therefore Be It Resolved, that the Board of Health for the North Bay Parry Sound District Health Unit endorses the aforementioned letter; and

Furthermore Be It Resolved, that copies of this resolution and the letter be sent to the Dr. Kieran Moore (Chief Medical Officer of Health), the Honourable Sylvia Jones (Ontario Minister of Health), Elizabeth Walker (Executive Lead, Office of the Chief Medical Officer of Health), Boards of Health of Ontario, the Honourable Vic Fedeli (MPP, Nipissing), the Honourable Graydon Smith (MPP, Muskoka-Parry Sound), the Honourable John Vanthof (MPP, Timiskaming-Cochrane), Association of Municipalities of Ontario, The District of Parry Sound Municipal Association, and member municipalities.

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery	x			Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

“Carried as amended”

10.4 Association of Local Public Health Agencies (aLPHa) 2024 Fall Symposium

¹ Public Health Ontario, "Potentially Avoidable Mortality Health Equity Snapshot," [Online]. Available: <https://www.publichealthontario.ca/en/Data-and-Analysis/Health-Equity/Avoidable-Mortality-Health-Inequities>. [Accessed 29 July 2024].

² Ontario Drug Policy Research Network and Ontario Agency for Health Protection and Promotion (Public Health Ontario). Characteristics of substance-related toxicity deaths in Ontario: Stimulant, opioid, benzodiazepine, and alcohol-related deaths. Toronto, ON: Ontario Drug Policy Research Network; 2023.

Notice of and invitation to attend the aPHa 2024 Fall Symposium scheduled for November 6-8, 2024, was provided to Board of Health members.

The following motion was read:

Board of Health Resolution #BOH/2024/09/06 *Wolfe/McGarvey

Be It Resolved, that the Board of Health authorizes two Board Member(s) to attend the Association of Local Public Health Agencies (aPHa) 2024 Fall Symposium, Section Meetings, and workshops to be held online, November 6-8, 2024.

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery	x			Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

“Carried”

10.5 Second Quarter Financial Statements – June 1 to June 30, 2024

The second quarter financial statements were provided to the Board of Health for information purposes.

A proposal was made for the North Bay Parry Sound District Health Unit Finance department to review the School Health Standard total.

10.6 Second Quarter Medical Officer of Health Expenses – June 1 to June 30, 2024

The second quarter expenses for the Medical Officer of Health/Executive Officer were provided to the Finance and Property Committee for information purposes.

10.7 Education Session – Budget Planning and Reporting

An education session on budget planning and reporting is scheduled for October 16, 2024. Information regarding this session was provided to the Board.

11.0 IN CAMERA

There was no in camera.

12.0 ADJOURNMENT

Having no further business, the Board of Health Chairperson adjourned the Board of Health meeting at 5:43 p.m.

Original Signed by Jamie Lowery	2024/10/16
<hr/>	
Chairperson/Vice-Chairperson	Date (yyyy/mm/dd)

Original Signed by Ashley Lecappelain	2024/10/16
<hr/>	
Ashley Lecappelain, Recorder	Date (yyyy/mm/dd)



DNSSAB BOARD MEETING
MINUTES OF PROCEEDINGS

Date: September 25, 2024, 1:00 p.m.
Location: DNSSAB Boardroom
200 McIntyre Street East, North Bay, ON, P1B 8V6

Members Present: Mark King- Chair
Lana Mitchell- Vice Chair
Amanda Smith
Chris Mayne
Dan O'Mara
Ethel LaValley
Jamie Restoule
Justine Mallah
Maggie Horsfield
Mélanie Chenier
Peter Chirico
Terry Kelly

1. Call to Order

The Chair called the meeting to order at 12:29 PM.

Resolution #: 2024-78

Moved by: Maggie Horsfield

Seconded by: Terry Kelly

THAT the Board of Directors accepts the Roll Call as read by the Recording Secretary for the DNSSAB Board Meeting of September 25, 2024 at 12:29 PM.

CARRIED

1.1 Declaration of Conflict of Interest

2. Opening Remarks by the Chair

The Chair welcomed everyone back and noted a busy agenda with several delegations ahead. He stressed the need for continued advocacy with the federal and provincial governments for more support with affordable housing. He also invited board members to a special event marking the National Day of Truth and Reconciliation at the Paramedic Services base on Seymour Street where a new flag will be raised with a design inclusive of Indigenous symbolism. He then proceeded with DNSSAB's Land Acknowledgement statement and asked everyone to speak loudly and clearly for the benefit of those with hearing impairment.

3. Approval of Agenda

Resolution #: 2024-79

Moved by: Amanda Smith
Seconded by: Jamie Restoule

THAT the Board accept the Agenda for September 25, 2024.

CARRIED

4. Approval of Minutes

Resolution #: 2024-80

Moved by: Dan O'Mara
Seconded by: Justine Mallah

THAT the Board adopt the minutes of the Special Board meeting of July 24, 2024.

CARRIED

5. Delegations

5.1 Heart and Hands by Tracy Clement and Scott Kile.

NOTE: This item occurred out of order (after item 5.2).

The Chair introduced Tracy Clement and Scott Kile as active advocates in the City of North Bay with Hearts and Hands. Mr. Kile and Ms. Clement talked about their work in community outreach to provide comfort and care to the homeless and those suffering from poor mental health and drug addiction, the work they do with other similar organizations such as

Boots on the Ground and Lighthouse providing meals on Sundays when none are otherwise available, and assisting with site clean up after encampments are dismantled. They recounted personal stories that led to their advocacy and both noted the importance of linking homeless individuals with available services, including supportive housing and peer support, to prevent the difficult and continuous cycle of renewed addiction and detoxification for those leaving addiction rehabilitation programs, and stressed that peer support and housing is needed immediately, as the number of homeless continues to grow.

There was a discussion about the advocacy work by both the DNSSAB and City, and members suggested Hearts and Hands and similar community groups advocate with local MPs and MPPs to fund solutions, rather than download the cost to municipalities. It was also suggested they present their knowledge to the North Bay Regional Health Centre in an appeal for more medical support. The presenters also suggested a local task force could work on solutions and present them nationally.

Ms. Clement and Mr. Kile were asked if they would support changes to the Mental Health Act to allow mandatory health assistance in certain circumstances and they supported such changes.

5.2 Castle Arms - Jennifer Carriere and Jamie Lowery, Executive Director

NOTE: The presenters appeared out of order. 5.2 went before 5.1.

Jennifer Carriere spoke about the social housing offered to seniors at Castle Arms and the impact Northern Pines has had on the residents. She noted the people at Northern Pines are not problematic, but those that don't fit at the facility are, and they are causing security issues. Ms. Carriere also recounted how Castle Arms security costs have increased substantially since Northern Pines was located in the neighbourhood and that these increased costs are unsupportable for a non-profit organization. She proposed that a group made up of police and organizations in the neighbourhood be formed to pool ideas and resources to help mitigate negative responses. There was discussion about reducing unwanted foot traffic in the area and Ms. Carriere asked that the proposed hub not be located in the neighbourhood.

5.3 Data Portal by David Plumstead, CORP-2024-038

The Manager of Planning, Outcomes and Analytics presented on the new DNSSAB open data portal now publicly available. He stated that this information and data, that isn't normally available to the public, can help

with engagement and communication with the community. He noted all information goes through a protocol, and is anonymized and aggregated, before being made public.

There was discussion about how the data is collected such as through the Homeless Individual and Families Information System (HIFIS) , how often it is updated, and other sources, such as census data through Statistics Canada.

6. CAO Verbal Update

The CAO began her report by informing the Board about a recent staff recognition event that celebrated the work of staff.

She noted that the first HART Hub application was submitted September 20, in coordination with a number of community partners including CMHA and CCNB. A more fulsome application is due in October.

The CAO updated the board on the Sherbrooke Street encampment undergoing an evacuation today. The private property site is visited daily by the Nipissing First Nation True Self Program who have been adding the campers to HIFIS and collaborating with other Coordinated Access Nipissing partners to prioritize supports and housing for them.

The CAO provided updates on meetings she had recently in the community, including meeting twice with the North Bay and District Chamber of Commerce.

The 2023-24 Community Homelessness Report for North Bay/Nipissing has been approved by the federal government and explains how Reaching Home funding is used to help prevent and reduce homelessness using coordinated, systems-based data in collaboration with Indigenous and non-Indigenous partners and the Community Advisory Board. This is the first year Nipissing was able to use HIFIS data to complete the CHR.

Advocacy continues with the NOSDA group. As a partner, DNSSAB will meet with other NOSDA CAOs next week after AMO's Housing and Homelessness Forum.

Resolution #: 2024-81

Moved by: Amanda Smith

Seconded by: Jamie Restoule

THAT the Board accepts the CAO Verbal Update for September 25, 2024.

CARRIED

7. Consent Agenda

Resolution #: 2024-82

Moved by: Dan O'Mara

Seconded by: Chris Mayne

THAT the Board receives for approval/ information, Consent Agenda items 7.1 to 7.7.

CARRIED

7.1 Cold Weather Program Update, HS-2024-031

The Director of Housing Services provided the Board with an update on plans for the Cold Weather Response Program, including an open house neighbourhood tour of the temporary site to be located at Northern Pines.

7.2 Nipissing Counts 2024, HS-2024-030

7.3 Canada-Wide Early Learning and Child Care System Update, CS-2024-006

7.4 AMO Delegation Results 2024, CORP-2024-030

7.5 Community Paramedicine Integration in Community, PS-2024-006

The Chief of Paramedic Services summarized the report and noted the medical director referenced is at the base hospital at Health Sciences North and that other doctors and nurses in the community provide medical direction for geriatric and other services in the community.

7.6 Truth and Reconciliation Ad Hoc Committee Update, PS-2024-007

7.7 Administration Policy Updates, CORP-2024-024

THAT the District of Nipissing Social Services Administration Board approves all new Board policies and policy changes noted in Board Report #CORP-2024-024.

8. Managers' Reports

8.1 Transitional Housing Allowance, HS-2024-026

Resolution #: 2024-83

Moved by: Lana Mitchell
Seconded by: Peter Chirico

THAT the District of Nipissing Social Services Administration Board (DNSSAB) approve the creation of a Transitional Housing Allowance to help subsidize transitional housing units in the Nipissing District as set out in report HS2024-026.

CARRIED

8.2 COCHI OPHI 2024-25 Amended Investment Plan

Resolution #: 2024-84

Moved by: Dan O'Mara
Seconded by: Peter Chirico

THAT the District of Nipissing Social Services Administration Board (DNSSAB) approve the Canada-Ontario Community Housing Initiative (COCHI) & Ontario Priorities Housing Initiative (OPHI) – 2024-2025 amended Investment Plan, for the District of Nipissing as set out in report HS2024-029; and,

THAT the DNSSAB authorizes staff to reallocate funds throughout the 2024-25 fiscal year to qualifying projects on emerging priorities within the district, up to the CAO's delegated authority.

CARRIED

8.3 Additional Dwelling Units Update, HS-2024-027

The Director of Housing Services updated the Board on applications to the pilot program and requested additional funding due to the great interest shown to date. The units developed through the program must be kept affordable for 15-years.

Resolution #: 2024-85

Moved by: Ethel LaValley
Seconded by: Terry Kelly

THAT the District of Nipissing Social Services Administration Board (DNSSAB) approve the additional allocation of \$580,980 from the Affordable Housing Reserve for the Additional Dwelling Unit Program

bringing the total program funding to \$1,250,000 as set out in report HS2024-027.

CARRIED

8.4 Strategic Plan Progress - Fall Update, CORP-2024-040

8.5 Appointment of Auditors, CORP-2024-027

There was discussion about why there was only one submission for the Request for Proposals. The Director of Finance and Administration noted that there is a capacity issue among auditors and that significant price increases appear to be common among other DSSABs.

Resolution #: 2024-86

Moved by: Jamie Restoule

Seconded by: Chris Mayne

That the District of Nipissing Social Services Administration Board (DNSSAB) appoint the firm BDO Canada LLP (BDO) as its auditor for the year ending December 31, 2024.

CARRIED

9. Move In Camera

Resolution #: 2024-87

Moved by: Chris Mayne

Seconded by: Jamie Restoule

THAT the DNSSAB Board move in-camera at 2:35 PM to discuss a matter which a board may hold a closed meeting under another federal or provincial statute, personnel matters, and a matter of negotiation, and a matter involving an identifiable individual.

CARRIED

9.1 Approval of Agenda

9.2 Approval of In-Camera Minutes - July 24 Special Board meeting closed session

9.3 The Gathering Place - Delegation with Financial Request

9.4 Item #4

9.5 Item #5, HS-2024-032

9.6 Item #6

9.7 Item #7

10. Adjourn In Camera

Resolution #: 2024-88

Moved by: Mélanie Chenier

Seconded by: Lana Mitchell

THAT the Board approve the action/direction discussed in-camera.

CARRIED

11. Other / New Business

There was no new business.

12. Next Meeting Date

Note: Subsequent to the meeting's adjournment the trip to South Algonquin was cancelled and the Board meeting schedule for October 23 will occur in North Bay.

13. Adjournment

Resolution #: 2024-89

Moved by: Peter Chirico

Seconded by: Chris Mayne

THAT the DNSSAB Board Meeting be adjourned at 4:56 PM.

CARRIED

MARK KING

CHAIR OF THE BOARD

MELANIE SHAYE

SECRETARY OF THE BOARD



NORTH BAY - MATTAWA
**CONSERVATION
AUTHORITY**

2025 Draft Budget

November 15, 2024

Prepared by
Robin Allen, Interim CAO, Secretary Treasurer
Aaron Lougheed, Manager, Finance

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1. Introduction

The North Bay-Mattawa Conservation Authority (NBMCA) provides leadership through coordination of watershed planning, implementation of resource management programs and promotion of conservation awareness in collaboration with others.

NBMCA is one of 36 Conservation Authorities in Ontario and was established under the Conservation Authorities Act in 1972 by member municipalities. NBMCA is a member of Conservation Ontario. NBMCA is governed by a 12-member Board of Directors, appointed by the 10 member municipalities.

The 2025 Budget is \$4,235,860.

2. Status of Reserves and Deferred Revenue

Below is a brief look at the NBMCA reserve accounts and deferred revenue as of November 1, 2024, and an estimate to end of year 2024. These figures are unaudited.

Table 1: Reserve Accounts

Reserve Account	As of Nov. 1, 2024 (UNAUDITED)
NBMCA Lands Acquisition - Capital	\$21,984
NBMCA Onsite Sewage System (OSS) Program (under the Ontario Building Code Part 8) - Operating	\$279,788
Laurentian Snowboarding Club and Ski Hill - Operating	\$50,789
Laurentian Snowboarding Club and Ski Hill - Capital	\$127,852

Table 2: Deferred Revenue Status and Estimates

Program	As of Nov 1, 2024 (UNAUDITED)	Estimated at Dec. 31, 2024
Water and Erosion Control Infrastructure (WECI) - Capital/Special Projects	\$100,000	\$100,000

The deferred revenue is for committed projects spanning multiple years; for programs funded on a different fiscal year (usually provincial or federal initiatives); and planned activities that were not completed in the year budgeted for various reasons.

3. Status of the Mortgage Loan

The NBMCA has two offices: the head administrative office in North Bay, which is owned by NBMCA, and office space rented from a separate property owner in Parry Sound. The TD Bank mortgage loan on the North Bay administrative office building was renegotiated in June 2022 at an interest rate of 4.65%, and expires June 22, 2027.

The mortgage principal outstanding as of November 1, 2024 was \$520,400 and is estimated to decrease to \$490,650 by the end of 2025. The blended payments comprise of principal and interest amounts and will be expensed monthly to the Corporate Services operating budget as follows.

- **Principal payments in 2025:** estimated mortgage principal payment: \$18,500.
- **Interest payments in 2025:** estimated mortgage interest payment: \$24,750.

4. Revenue Sources

4.1 General Information

Generally, NBMCA funding comes from several sources:

- **Transfer Payments** (if applications submitted are approved) from the Ministry of Natural Resources (MNR) and Ministry of Environment, Conservation and Parks (MECP)
 - MNRF: Provincial Section 39 Transfer Payment
 - MNRF: Water and Erosion Control Infrastructure (WECI)
 - MNRF: Flood Hazard Identification and Mapping Program (FHIMP)
 - MECP: Drinking Water Source Protection.
- **Municipal Levy**
 - General Levy: apportioned to all municipalities using the Modified Current Value Assessment (MCVA) provided by MNRF
 - Sole-Benefitting Levy: applied to a single municipality for work undertaken by NBMCA upon which the municipality is solely benefitting.
- **Self Generated Revenue**
 - Fees for the Septic System Program, Regulation Permit, Plan Review
 - Natural Classroom user fees (main office in North Bay)
 - Property Rentals
 - Interest earned
 - Donations
- **Other Grants/Revenue** (programs/available funds vary from year to year)
 - Sponsorships
 - Administrative Overhead Charges
 - Canada Summer Jobs funding
 - Northern Ontario Heritage Fund Corporation (NOHFC) funding
 - Other

4.2 All Revenue Sources

The 2025 Budget is \$4,235,860. An overview of revenue sources for 2024 is provided below. The ski hill request for capital cost support is shown separately.

Table 3: 2024 Budget Revenue Sources

Source	Amount
Transfer Payments	\$472,919
Municipal Levy	\$1,581,736
Self Generated Revenue	\$1,221,088
Other Grants/Revenue	\$653,825
Deferred Revenue	\$100,000
Reserves	\$206,292
TOTAL	\$4,235,860

4.3 Municipal Levy Amounts

The 2025 Budget proposes a 5.84% increase in general levy compared to 2024.

Helpful definitions are provided below.

- **Modified Current Value Assessment (MCVA):** data provided by MNRF annually and used to calculate (apportion) the general levy for each member municipality.
- **General Levy:** apportioned to all municipalities using the MCVA provided by MNRF.
- **Sole-benefitting Levy/Sole-benefit Levy:** applied to a municipality for work undertaken by NBMCA that solely benefits that municipality.

The total municipal levy proposed for 2025 is \$1,581,736:

- A general levy of \$1,021,189 applied to all member municipalities.
- A sole-benefitting levy of \$530,547 to the City of North Bay for additional water resources management support, including the maintenance and operation of the Parks Creek Backflow Control Structure, Ice Management, WECI projects, Emerald Ash Borer Management, Encampment Cleanup on CA lands, increased parks support, and operation of the Laurentian Ski Hill.
- A sole-benefitting levy of \$30,000 to the Municipality of Callander for Floodplain Mapping projects.

The following tables outline the calculation of levy amounts for all participating municipalities for both operating and capital expenses.

Table 4: 2025 Budget – Municipal Levy Overview

Municipality	MCVA	TOTAL LEVY 2025	OPERATING			Capital	
			General Levy	Sole-benefit Levy	Total Operating Levy	Sole-benefit Levy	Total Capital Levy
Bonfield	3.45	\$ 35,199	\$ 35,199		\$ 35,199		\$ -
Calvin	1.23	\$ 12,585	\$ 12,585		\$ 12,585		\$ -
Chisholm	1.51	\$ 15,399	\$ 15,399		\$ 15,399		\$ -
East Ferris	6.39	\$ 65,249	\$ 65,249		\$ 65,249		\$ -
Mattawa	0.99	\$ 10,063	\$ 10,063		\$ 10,063		\$ -
Mattawan	0.06	\$ 634	\$ 634		\$ 634		\$ -
North Bay	79.07	\$ 1,338,015	\$ 807,468	\$ 367,000	\$ 1,174,468	\$ 163,547	\$ 163,547
Papineau-Cameron	0.80	\$ 8,190	\$ 8,190		\$ 8,190		\$ -
Callander	6.46	\$ 95,985	\$ 65,985	\$ 30,000	\$ 95,985		\$ -
Powassan	0.04	\$ 417	\$ 417		\$ 417		\$ -
	Total	\$ 1,581,735	\$1,021,188	\$ 397,000	\$ 1,418,188	\$ 163,547	\$ 163,547

Table 5: 2024-2025 Budget Comparison – Municipal Levy Overview

Municipality	Area % in CA	MCVA 2025	General Levy 2025	MCVA 2024	General Levy 2024	Diff '25-'24
Bonfield	100	3.45	\$35,199	3.43	\$32,988	<i>\$2,211</i>
Calvin	100	1.23	\$12,585	1.23	\$11,871	<i>\$714</i>
Chisholm	94	1.51	\$15,399	1.50	\$14,383	<i>\$1,016</i>
East Ferris	83	6.39	\$65,249	6.29	\$60,528	<i>\$4,720</i>
Mattawa	71	0.99	\$10,063	0.98	\$9,385	<i>\$678</i>
Mattawan	19	0.06	\$634	0.06	\$597	<i>\$37</i>
North Bay	100	79.07	\$807,468	79.23	\$761,790	<i>\$45,678</i>
Papineau-Cameron	35	0.80	\$8,190	0.80	\$7,691	<i>\$499</i>
Callander	100	6.46	\$65,985	6.44	\$61,917	<i>\$4,069</i>
Powassan	1	0.04	\$417	0.04	\$395	<i>\$23</i>
		Total	\$1,021,188		\$961,544	<i>\$59,644</i>
		2025 General Levy	\$1,021,188	5.84%		
		2024 General Levy	\$961,544			

5. Expenditures

5.1 Overview of Expenditures

An overview of the 2024 Budget expenditures is provided below.

- Annual programming/operations and administration:
 - Corporate Services/ “General Functions” including:
 - Administration of staff and operations
 - Governance (Board of Directors, related committees) support
 - Finance
 - Human Resources
 - Communications
 - Geographic Information Systems (GIS)
 - Information Technology (IT)
 - Water Resources Management including:
 - On-site Sewage Systems Program
 - Flood Forecasting and Warning
 - Flood and Erosion Control
 - Ice Management
 - Low Water Response
 - Watershed Monitoring
 - Drinking Water Source Protection
 - Conservation Areas and Lands including public parks maintenance, natural resources conservation and stewardship partnerships
 - Planning and Regulations including plan input and review, Section 28 regulations and permitting
- Capital improvements:
 - North Bay main office – HVAC control unit, boiler, hot water tank, exterior lighting, windows (phase 1), vinyl siding (phase 1)
 - Kinsmen Bridge repair in North Bay
 - Culvert repair/replacement at Kinsmen/Kate Pace Way
 - Signage for conservation areas
- Special projects and studies:
 - Asset Management Plan (multi-year)
 - Floodplain mapping (multi-year)
 - Parks Creek Backflood Control Structure Capacity Upgrade Study (multi-year)
 - Chippewa Creek Erosion Control Project (multi-year)
 - Mattawa Natural Hazard Risk Study Terms of Reference (multi-year)
 - Conservation Areas Inventory and Strategy Projects (multi-year)
 - Watershed Based Resource Management Strategy (multi-year)

Overall, the 2025 Budget reflects the annual objectives of the NBMCA and also considers long-term requirements to support the health and climate resiliency of watershed residents.

5.2 Estimated Use of Reserves and Deferred Revenue

Budget 2025 estimates modest use of reserve, surplus, and deferred revenue amounts. The table below provides an overview of the usage estimated for 2025.

Note that deferred revenue is for committed projects spanning multiple years; for programs funded on a different fiscal year (usually provincial or federal initiatives); and planned activities that were not completed in the year budgeted for various reasons.

Table 5: Estimated Use Deferred Revenue in 2025

Reserve, Surplus, and Deferred Revenue	As of Nov 1, 2024 (UNAUDITED)	Estimated at Dec. 31, 2024	Proposed Budget 2025	Program Details
Lands Capital Acquisition - Reserve	\$21,984	\$21,984	\$ -	
On-site Sewage System (OSS) Program - Reserve	\$279,788	\$213,815	\$ -	Decrease due to Anticipated Operating Deficit in FY 2024
Surplus	\$621,306	\$819,154	\$202,931	Operating Surplus - includes balances previously allocated to Deferred Revenue
Water and Erosion Control Infrastructure (WECI) - Capital/ Special Projects	\$ -	\$100,000	\$100,000	Deferred Revenue for WECI projects
		Total	\$302,931	

5.3 Tangible Capital Assets Purchases

In 2009 the NBMCA and other public sector organizations adopted Section 3150, Tangible Capital Assets of the Public Sector Accounting Handbook. This change resulted in the disclosure of information on major categories of tangible capital assets and amortization of these assets in the audited financial statements. The details on how this was undertaken is described in the Board approved NBMCA Tangible Capital Asset Policy (TCAP).

As a result of the TCAP, it is the practice of NBMCA to pay for and record acquisition of capital assets as follows:

- Use of a one-time cost recovery method. This is accomplished by budgeting for the acquisition of the asset in the year it is acquired. This cost recovery method is typically used when NBMCA is constructing a facility, such as a building, flood and erosion control works, or purchasing a large piece of equipment.
- Use of a cost recovery over time method. This is accomplished by budgeting for the acquisition of an asset over its defined lifetime in years. Annual budgets include expenditures in the form of “internal leases” that are equal to the depreciation rate or life span of the asset. Typically, this method is best suited for smaller capital items with shorter life spans that are replaced on a regular basis such as vehicles, computers, plotters and so on.

The 2024 budget includes both methods of capital acquisition. The cost recovery over time method is being used to replace computers, laptops and most tablets. The use of the one-time cost recovery method is part of the capital and special projects program budgets.

6. 2025 Budget Summary

Following changes in the Conservation Authorities Act, Budget 2025 follows the same procedures as Budget 2024 in the allocation of funding for Category 1, 2, and 3 program areas.

Program budgets are presented as follows:

- Category 1 (mandatory),
- Category 2 (delegated by municipalities) and
- Category 3 (non mandatory) programs and services.

The Table below provides a summary of the program areas.

Table 6: NBMCA Programs and Services

Program Area	Description
Category 1 (Mandatory)	
A. Corporate Services (“General Functions” per O. Reg. 402/22) Category 1 (Mandatory)	These are operating expenses and capital costs that are not related to the provision of a specific program or service, but rather provide a corporate-wide supporting function. Includes: governance support, finance, human resources, geographical information systems (GIS), information technology (IT), communications, legal expenses, office equipment and supplies, administrative office buildings, vehicle fleet, asset management, etc. These were previously called Administration (operating), Interpretive Centre (operating), Outreach (operating), Central Services (capital) and Mortgage Principal Repayment programs in the 2023 NBMCA budget book.
B. Planning and Regulations Category 1 (Mandatory)	These are operating expenses. The main goal is to protect life and property from natural hazards specified in O. Reg. 686/21. Includes: natural hazard input and review for member municipalities, planning boards, and unincorporated areas; Section 28 permitting process; and technical studies such as updating the regulated areas. These were previously called Section 28 (operating), Watershed Planning (operating), and S. 28 DIA Technical (special studies) programs in the 2023 NBMCA budget book.
C. Water Resources Management Category 1 (Mandatory)	These are operating expenses and capital costs. The main goal is to protect life and property from natural hazards specified in O. Reg. 686/21. Includes: flood forecasting and warning, flood and erosion control, ice management, natural hazard infrastructure operational plan and asset management plan, low water response, watershed-based

Program Area	Description
	resource management strategy, and watershed monitoring (provincial partnership surface water and groundwater monitoring programs). These were previously called Flood Forecasting, Flood Control, Erosion Control, Ice Management, Water Quality (operating programs) and S. 28 DIA Technical, Integrated Watershed Management (IWM), and Water Erosion Control Infrastructure (WECI) (capital programs) in the 2023 NBMCA budget book.
D. Conservation Areas and Lands Category 1 (Mandatory)	These are operating expenses and capital costs. The main goal is to protect, conserve and manage conservation areas and lands owned by NBMCA, including providing safe, passive recreation to the public. Includes: management of NBMCA owned lands including public parks and trails, Section 29 enforcement, maintenance of assets such as bridges, benches, pavilions, etc., tree planting on NBMCA lands, land inventory, conservation area strategy, policy for land acquisition and disposition, Planning Act comments as the land owner. These were previously called Lands and Properties (operating and capital programs) in the 2023 NBMCA budget book.
E. Source Protection Authority (SPA) Category 1 (Mandatory)	These are operating expenses. The main goal is to protect existing and future municipal drinking water sources in the North Bay-Mattawa Source Protection Authority (NBMSPA) per the Clean Water Act, 2006. Includes: governance support to a Source Protection Committee and to the NBMSPA, technical studies, policy updates/development, proposal review and comments, plan input and review, and significant threat policy implementation. This was previously called Source Water Protection (operating program) in the 2023 NBMCA budget book.
F. On-site Sewage System (OSS) Program Category 1 (Mandatory)	These are operating expenses. The main goal is to regulate existing and new septic systems to protect the environment per the Building Code Act, 1992, Part 8. Includes: permitting and compliance for on-site sewage systems (septic systems) in municipalities and unorganized townships, and mandatory maintenance inspections to over 500 properties identified under the Clean Water Act, 2006. This was previously called the same (OSS operating program) in the 2023 NBMCA budget book.
Category 2 (Delegated by a Municipality)	
G. Watershed-Municipal Programs Category 2 (Delegated by a Municipality)	These are operating expenses. Includes: watershed-wide monitoring that supplement the mandatory watershed monitoring (under Water Resources Management program area), and septic system reinspection program under the Trout Lake Management Plan. This was previously Integrated Watershed Management (special studies/capital program) and Water Quality (operating program) in the 2023 NBMCA budget book.
Category 3 (Non mandatory; advisable by NBMCA)	
H. Watershed- Support Programs	These are operating expenses and capital costs. These are programs and services that NBMCA has determined are advisable to provide to further

Program Area	Description
Category 3 (Non mandatory; advisable by NBMCA)	the purposes of the Conservation Authorities Act. Includes: benthics monitoring, watershed report card, land acquisition and disposition, land lease and agreement management, stewardship and restoration, Miskwaadesi (Painted Turtle site), septic systems related plan input and review, Mattawa River Canoe Race. This was previously Integrated Watershed Management (special studies/capital program), Water Quality (operating), Outreach (operating), Lands and Property (operating and capital) in the 2023 NBMCA budget book.
I. Ski Hill Category 3 (Non mandatory; advisable by NBMCA)	These are operating expenses and capital costs. Supports the Laurentian Ski Hill Snowboarding Club which is operated by a separate Board and staff. NBMCA owns most of the major capital assets as well as the land on which the ski hill operates.

Category: 1 (Mandatory) Program Area: A. Corporate Services

<u>Object Code</u>	<u>Revenue/Expense Category</u>	<u>2025 Budget</u>
Revenue:		
01	Transfer Payment	\$ 133,490
04	General Levy	\$ 268,938
06	Fees	\$ 3,500
07	Donations	\$ 500
09	Internal Rent	\$ 12,865
10	External Rent	\$ 36,005
14	Interest Earned	\$ 54,000
16	Admin Overhead	\$ 653,825
	Total Revenue	\$ 1,163,123
Expense:		
30	Wages and Benefits	\$ 626,763
38	Per Diem	\$ 10,000
39	Members Mileage	\$ 5,500
40	Members Expense	\$ 2,000
41	Staff Mileage and Expense	\$ 20,000
42	Staff Certification and Training	\$ 10,000
43	Telephone	\$ 35,000
45	Insurance	\$ 50,000
46	Natural Gas	\$ 20,400
48	Office Supplies	\$ 6,500
49	Postage	\$ 1,500
50	Equipment Purchase	\$ 1,000
51	Equipment Rental	\$ 8,000
54	Bank Charges	\$ 2,000
55	Interest Expense - Mortgage	\$ 30,000
57	Staff Appreciation and Clothing	\$ 20,000
58	Audit	\$ 26,945
59	Legal Services	\$ 75,000
60	Materials and Supply	\$ 15,000
61	Cons. Ontario Levy	\$ 26,815
62	Services	\$ 70,000
70	Rental Expense	\$ 36,000
71	Water	\$ 6,200
72	Hydro	\$ 25,000
73	Vehicle Gas	\$ 700
74	Accounting Services	\$ 1,800
78	Internal Chargeback	\$ 12,500
91	Mortgage Principal Repayment	\$ 18,500
	Total Expense	\$ 1,163,123

Category: 1 (Mandatory)
Program Area: A. Corporate Services Capital

<u>Object Code</u>	<u>Revenue/Expense Category</u>	<u>2025 Budget</u>
Revenue:		
04	General Levy	\$ -
13	Other Revenue	\$ 206,292
	Total Revenue	\$ 206,292
Expense:		
30	Wages and Benefits	\$ 31,294
62	Services	\$ 161,700
67	Admin Overhead	\$ 13,298
	Total Expenses	\$ 206,292
	Net	\$ 0

Category: 1 (Mandatory)
Program Area: B. Planning and Regulations

<u>Object Code</u>	<u>Revenue/Expense Category</u>	<u>2025 Budget</u>
Revenue:		
04	General Levy	\$ 106,419
06	Fees	\$ 70,000
	Total Revenue	\$ 176,419
Expense:		
30	Wages and Benefits	\$ 121,796
41	Staff mileage and expense	\$ 2,000
42	Staff Certification & Training	\$ 5,000
67	Admin Overhead	\$ 41,795
78	Internal Chargeback	\$ 5,828
	Total Expenses	\$ 176,419
	Net	\$ 0

Category: 1 (Mandatory) Program Area: C. Water Resources Management

<u>Object Code</u>	<u>Revenue/Expense Category</u>	<u>2025 Budget</u>
Revenue:		
1	MNR Transfer Payment	\$ 30,000
4	General Levy	\$ 425,132
5	Sole-Benefitting Levy	\$ 50,000
13	Other Revenue	\$ -
	Total Revenue	\$ 505,132
Expense:		
30	Wages and Benefits	\$ 224,991
41	Staff Mileage and Expenses	\$ 1,500
42	Staff Cert. And Training	\$ 3,500
44	Taxes	\$ 20,572
45	Insurance	\$ 37,075
47	Repairs and Maintenance	\$ 10,000
62	Services	\$ 10,000
66	Consulting	\$ 60,000
67	Admin Overhead	\$ 125,385
72	Hydro	\$ 1,020
73	Vehicle Gas	\$ 3,000
78	Internal Chargeback	\$ 8,089
	Total Expenses	\$ 505,132
	Net	\$ 0

Category: 1 (Mandatory) Program Area: C. Water Resources Management Capital

<u>Object Code</u>	<u>Revenue/Expense Category</u>	<u>2025 Budget</u>
Revenue:		
01	MNR Transfer Payment	\$ 100,000
05	Sole-Benefitting Levy	\$ 18,547
13	Other Revenue	\$ 100,000
	Total Revenue	\$ 218,547
Expense:		
30	Wages and Benefits	\$ 40,237
66	Consulting Services	\$ 159,762
67	Administrative Overhead	\$ 13,298
78	Internal Chargeback	\$ 5,250
	Total Expenses	\$ 218,547
	Net	\$ 0

Category: 1 (Mandatory) Program Area: D. Conservation Areas and Lands

<u>Object Code</u>	<u>Revenue/Expense Category</u>	<u>2025 Budget</u>
Revenue:		
04	General Levy	\$ 220,699
05	Special Levy	\$ 250,000
07	Donations	\$ -
10	External Property Rental	\$ 40,000
13	Other Revenue	\$ -
	Total Revenue	\$ 510,699
Expense:		
30	Wages and Benefits	\$ 263,667
44	Taxes	\$ 17,251
45	Insurance	\$ 15,897
47	Repairs and Maintenance	\$ 25,000
60	Materials and Supplies	\$ 9,000
62	Services	\$ 40,000
64	Vehicle Lease	\$ -
67	Admin Overhead	\$ 134,884
73	Vehicle Gas	\$ 5,000
	Total Expenses	\$ 510,699
	Net	\$ -

Category: 1 (Mandatory) Program Area: D.

Conservation Areas and Lands Capital

<u>Object Code</u>	<u>Revenue/Expense Category</u>	<u>2025 Budget</u>
Revenue:		
04	General Levy	\$ -
05	Special Levy	\$ 80,000
	Total Revenue	\$ 80,000
Expense:		
30	Wages and Benefits	\$ 26,021
62	Services	\$ 42,580
67	Admin Overhead	\$ 11,399
	Total Expenses	\$ 80,000
	Net	\$ 0

Category: 1 (Mandatory)

Program Area: E. Source Protection Authority

<u>Object Code</u>	<u>Revenue/Expense Category</u>	<u>2025 Budget</u>
Revenue:		
01	MOECP Transfer Payment	\$ 209,429
	Total Revenue	\$ 209,429
Expense:		
30	Wages and Benefits	\$ 160,501
38	Per Diem	\$ 1,500
39	Members Mileage	\$ 2,000
40	Members Expenses	\$ 1,000
41	Staff Mileage & Expense	\$ 2,500
45	Insurance	\$ 2,600
53	Advertising/Communications	\$ 500
62	Services	\$ 3,500
67	Admin Overhead	\$ 18,998
70	Rental Expense	\$ 12,865
73	Vehicle gas	\$ 500
78	Internal Chargeback	\$ 2,965
	Total Expenses	\$ 209,429
	Net	\$ 0

Category: 1 (Mandatory)

Program Area: F. On-site Sewage System Program

<u>Object Code</u>	<u>Revenue/Expense Category</u>	<u>2025 Budget</u>
Revenue:		
06	Fees	\$ 954,718
13	Other Revenue	\$ 12,000
	Total Revenue	\$ 966,718
Expense:		
30	Wages and Benefits	\$ 641,700
41	Staff Mileage & Expense	\$ 3,000
42	Staff Certification & Training	\$ 5,000
56	Credit Card Charges	\$ 16,500
67	Admin Overhead	\$ 265,968
73	Vehicle Gas	\$ 8,000
78	Internal Chargeback	\$ 26,550
	Total Expenses	\$ 966,718
	Net	\$ -

Category: 2 (Delegated by a Municipality)

Program Area: G. Watershed-Municipal Programs

<u>Object Code</u>	<u>Revenue/Expense Category</u>	<u>2025 Budget</u>
Revenue:		
4	General Levy	\$ -
5	Sole-benefitting Levy	\$ 12,000
	Total Revenue	\$ 12,000
Expense:		
30	Wages and Benefits	\$ 12,000
67	Admin Overhead	\$ -
	Total Expenses	\$ 12,000
	Net	\$ -

Category: 3 (non-mandatory; advisable by NBMCA)

Program Area: H. Watershed Support Programs

<u>Object Code</u>	<u>Revenue/Expense Category</u>	<u>2025 Budget</u>
Revenue:		
4	General Levy	\$ -
6	Fees	\$ 15,000
7	Donations	\$ 22,500
	Total Revenue	\$ 37,500
Expense:		
30	Wages and Benefits	\$ 8,143
52	Publications and Printing	\$ 500
53	Advertising	\$ 2,000
60	Mat. & Supplies	\$ 7,500
62	Services	\$ 15,057
67	Admin Overhead	\$ 3,800
73	Vehicle Gas	\$ 500
	Total Expenses	\$ 37,500
	Net	\$ -

Category: 3 (non-mandatory; advisable by NBMCA)
Program Area: I. Ski Hill Operating

<u>Object Code</u>	<u>Revenue/Expense Category</u>	<u>2025 Budget</u>
Revenue:		
05	Sole-benefitting Levy	\$ 85,000
	Total Revenue	\$ 85,000
Expense:		
67	Admin Overhead	\$ 25,000
47	Ski Hill Operations	\$ 60,000
	Total Expenses	\$ 85,000
	Net	\$ -

Category: 3 (non-mandatory; advisable by NBMCA)
Program Area: I. Ski Hill Capital

<u>Object Code</u>	<u>Revenue/Expense Category</u>	<u>2025 Budget</u>
Revenue:		
05	Sole-benefitting Levy	\$ 65,000
	Total Revenue	\$ 65,000
Expense:		
47	Ski Hill Operations	\$ 65,000
	Total Expenses	\$ 65,000
	Net	\$ -

	<i>Revenue/Expense Category</i>	<i>TOTAL BUDGET 2025</i>
Revenue:		
1	Transfer Payment (S. 39)	\$ 133,490
1	Transfer Payment (WECL)	\$ 100,000
1	Transfer Payment (DWSP)	\$ 209,429
1	Transfer Payment (FHIMP)	\$ 30,000
4	General Levy	\$ 1,021,189
5	Sole-benefitting Levy	\$ 560,547
6	Fees	\$ 1,043,218
7	Donations	\$ 23,000
9	Internal Rent Rev.	\$ 12,865
10	Rental Rev. External	\$ 76,005
13	Other Revenue	\$ 318,292
14	Interest Earned	\$ 54,000
16	Admin Overhead	\$ 653,825
	Total Revenue	\$ 4,235,860
Expense:		
30	Wages and Benefits	\$ 2,158,278
38	Per Diem	\$ 11,500
39	Members Mileage	\$ 7,500
40	Members Expense	\$ 3,000
41	Staff Mileage and Expense	\$ 29,000
42	Staff Certification and Training	\$ 23,500
43	Telephone	\$ 35,000
44	Property Taxes	\$ 37,823
45	Insurance	\$ 105,572
46	Natural Gas	\$ 20,400
47	Repair & Maintenance	\$ 35,000
48	Office Supplies	\$ 6,500
49	Postage	\$ 1,500
50	Equipment Purchase	\$ 1,000
51	Equipment Rental	\$ 8,000
52	Publications and Printing	\$ 500
53	Advertising	\$ 2,500
54	Bank Charges	\$ 2,000
55	Interest Expense - Mortgage	\$ 30,000
56	Credit Card Fees	\$ 16,500
57	Staff Appreciation and Clothing	\$ 20,000
58	Audit	\$ 26,945

59	Legal Services	\$ 75,000
60	Materials and Supply	\$ 31,500
61	Cons. Ontario Levy	\$ 26,815
62	Services	\$ 342,228
66	Consulting Services	\$ 219,762
67	Admin Overhead	\$ 653,270
70	Rental Expense	\$ 48,865
71	Water	\$ 6,200
72	Hydro	\$ 26,020
73	Vehicle Gas	\$ 17,700
74	Accounting Services	\$ 1,800
78	Internal Chargeback	\$ 61,182
90	Mortgage Principal Repayment	\$ 18,500
TBD	Ski Hill Operations	\$ 60,000
TBD	Ski Hill Capital	\$ 65,000
	Total Expenses	\$ 4,235,860
	Net Surplus (-Deficit)	\$ -

OPP 2025 Annual Billing Statement

Chisholm Tp

Estimated costs for the period January 1 to December 31, 2025

Please refer to www.opp.ca for 2025 Municipal Policing Billing General Information summary for further details.

			<u>Cost per Property \$</u>	<u>Total Cost \$</u>
Base Service	Property Counts			
	Household	685		
	Commercial and Industrial	20		
	Total Properties	<u>705</u>	189.44	133,552
Calls for Service	(see summaries)			
	Total all municipalities	209,489,870		
	Municipal portion	0.0231%	68.78	48,492
Overtime	(see notes)		9.05	6,377
Prisoner Transportation	(per property cost)		1.67	1,177
Accommodation/Cleaning Services	(per property cost)		<u>5.70</u>	<u>4,019</u>
Total 2025 Estimated Cost			<u>274.63</u>	193,617
2023 Year-End Adjustment	(see summary)			10,698
Grand Total Billing for 2025				<u>204,315</u>
2025 Monthly Billing Amount				17,026

OPP 2025 Annual Billing Statement

Chisholm Tp

Estimated costs for the period January 1 to December 31, 2025

Notes to Annual Billing Statement

- 1) Municipal Base Services and Calls for Service Costs - The costs allocated to municipalities are determined based on the costs assigned to detachment staff performing municipal policing activities across the province. A statistical analysis of activity in detachments is used to determine the municipal policing workload allocation of all detachment-based staff as well as the allocation of the municipal workload between base services and calls for service activity. For 2025 billing purposes the allocation of the municipal workload in detachments has been calculated to be 50.7 % Base Services and 49.3 % Calls for Service. The total 2025 Base Services and Calls for Service cost calculation is detailed on the Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 2) Base Services - The cost to each municipality is determined by the number of properties in the municipality and the standard province-wide average cost per property of \$189.44 estimated for 2025. The number of municipal properties is determined based on MPAC data. The calculation of the standard province-wide base cost per property is detailed on Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 3) Calls for Service - The municipality's Calls for Service cost is a proportionate share of the total cost of municipal calls for service costs calculated for the province. A municipality's proportionate share of the costs is based on weighted time standards applied to the historical billable calls for service. The municipality's total weighted time is calculated as a percentage of the total of all municipalities.
- 4) Overtime - Municipalities are billed for overtime resulting from occurrences in their geographic area and a portion of overtime that is not linked specifically to a municipality, such as training. Municipalities are not charged for overtime identified as a provincial responsibility. The overtime activity for the calendar years 2020, 2021, 2022, and 2023 has been analyzed and averaged to estimate the 2025 costs. The costs incorporate the estimated 2025 salary rates and a discount to reflect overtime paid as time in lieu. The overtime costs incurred in servicing detachments for shift shortages have been allocated on a per property basis based on straight time. Please be advised that these costs will be reconciled to actual 2025 hours and salary rates and included in the 2027 Annual Billing Statement.
- 5) Court Security and Prisoner Transportation (CSPT) - Municipalities with court security responsibilities in local courthouses are billed court security costs based on the cost of the staff required to provide designated court security activities. Prisoner transportation costs are charged to all municipalities based on the standard province-wide per property cost. The 2025 costs have been estimated based on the 2023 activity levels. These costs will be reconciled to the actual cost of service required in 2025.

There was no information available about the status of 2025 Court Security Prisoner Transportation Grant Program at the time of the Annual Billing Statement preparation.
- 6) Year-end Adjustment - The 2023 adjustment accounts for the difference between the amount billed based on the estimated cost in the Annual Billing Statement and the reconciled cost in the Year-end Summary. The most significant year-end adjustments are resulting from the cost of actual versus estimated municipal requirements for overtime, contract enhancements and court security.

OPP 2025 Estimated Base Services and Calls for Service Cost Summary
Estimated Costs for the period January 1, 2025 to December 31, 2025

Salaries and Benefits	Positions		Base \$/FTE	Total Base Services and Calls for Service	Base Services	Calls for Service
	FTE	%		\$	\$	\$
Uniform Members	Note 1					
Inspector	26.56	100.0	187,318	4,975,177	4,975,177	-
Staff Sergeant-Detachment Commander	8.60	100.0	156,717	1,347,770	1,347,770	-
Staff Sergeant	38.53	100.0	168,657	6,498,335	6,498,335	-
Sergeant	226.23	50.7	143,480	32,459,478	16,460,024	15,999,454
Constable	1,618.15	50.7	120,835	195,529,705	99,147,813	96,381,892
Part-Time Constable	11.97	50.7	91,572	1,096,112	555,839	540,272
Total Uniform Salaries	1,930.04			241,906,577	128,984,959	112,921,618
Statutory Holiday Payout			6,207	11,906,411	6,262,929	5,643,483
Shift Premiums			1,129	2,095,821	1,062,740	1,033,081
Uniform Benefits - Inspector			29.47%	1,466,114	1,466,114	-
Uniform Benefits - Full-Time Salaries			36.38%	85,791,541	44,909,750	40,881,790
Uniform Benefits - Part-Time Salaries			18.75%	205,571	104,245	101,326
Total Uniform Salaries & Benefits				343,372,035	182,790,737	160,581,298
Detachment Civilian Members	Note 1					
Detachment Administrative Clerk	164.29	50.7	75,342	12,377,949	6,276,748	6,101,201
Detachment Operations Clerk	3.41	50.7	69,798	238,011	120,750	117,260
Detachment Clerk - Typist	1.74	50.7	62,349	108,488	54,867	53,620
Court Officer - Administration	28.73	50.7	92,124	2,646,719	1,342,245	1,304,474
Crimestoppers Co-ordinator	0.89	50.7	73,240	65,184	32,958	32,226
Cadet	1.62	50.7	51,219	82,974	41,999	40,975
Total Detachment Civilian Salaries	200.68			15,519,324	7,869,568	7,649,757
Civilian Benefits - Full-Time Salaries			36.13%	5,606,608	2,843,009	2,763,599
Total Detachment Civilian Salaries & Benefits				21,125,933	10,712,577	10,413,355
Support Costs - Salaries and Benefits	Note 2					
Communication Operators			6,682	12,896,527	6,782,230	6,114,297
Prisoner Guards			2,061	3,977,812	2,091,915	1,885,897
Operational Support			7,119	13,739,955	7,225,785	6,514,170
RHQ Municipal Support			3,208	6,191,568	3,256,120	2,935,448
Telephone Support			157	303,016	159,355	143,661
Office Automation Support			938	1,810,378	952,070	858,308
Mobile and Portable Radio Support			357	693,298	364,522	328,776
Total Support Staff Salaries and Benefits Costs				39,612,554	20,831,997	18,780,557
Total Salaries & Benefits				404,110,521	214,335,311	189,775,210
Other Direct Operating Expenses	Note 2					
Communication Centre			150	289,506	152,250	137,256
Operational Support			1,112	2,146,204	1,128,680	1,017,524
RHQ Municipal Support			360	694,814	365,400	329,414
Telephone			1,458	2,813,998	1,479,870	1,334,128
Mobile Radio Equipment Repairs & Maintenance			168	326,258	171,540	154,718
Office Automation - Uniform				8,660,089	4,554,305	4,105,784
Office Automation - Civilian				231,585	116,485	115,100
Vehicle Usage			10,219	19,723,079	10,372,285	9,350,794
Detachment Supplies & Equipment			1,073	2,070,933	1,089,095	981,838
Uniform & Equipment			2,360	4,583,144	2,409,725	2,173,418
Uniform & Equipment - Court Officer			1,037	29,793	15,109	14,684
Total Other Direct Operating Expenses				41,569,403	21,854,744	19,714,660
Total 2025 Municipal Base Services and Calls for Service Cost				\$ 445,679,925	\$ 236,190,055	\$ 209,489,870
Total OPP-Policed Municipal Properties					1,246,809	
Base Services Cost per Property					\$ 189.44	

OPP 2025 Estimated Base Services and Calls for Service Cost Summary
Estimated Costs for the period January 1, 2025 to December 31, 2025

Notes:

Total Base Services and Calls for Service Costs are based on the cost of salary, benefit, support and other direct operating expenses for staff providing policing services to municipalities. Staff is measured in full-time equivalent (FTE) units and the costs per FTE are described in the notes below.

- 1) Full-time equivalents (FTEs) are based on average municipal detachment staffing levels for the years 2020 through 2023. Contract enhancements, court security, prisoner transportation and cleaning staff are excluded.

The equivalent of 85.71 FTEs with a cost of \$17,779,996 has been excluded from municipal costs to reflect the average municipal detachment FTEs required for provincially-mandated responsibilities eligible for Provincial Service Usage credit.

Salary rates are based on weighted average rates for municipal detachment staff by rank, level, and classification. The 2025 salaries incorporate the 2025 general salary rate increase set in the 2023 to 2026 OPPA Uniform and Civilian Agreements (uniform and civilian staff - 4.75% in 2023, 4.50% in 2024 and 2.75% in 2025.)

The benefit rates are estimated based on the most recent rates set by the Treasury Board Secretariat, (2024-25). Statutory Holiday Payouts, Shift Premiums, and Benefit costs are subject to reconciliation.

Two new premiums were added in these new agreements: a 3% Frontline Patrol Premium (which applies to Constables and Sergeants in Frontline roles only) and a 3% Second-In-Command Premium (which applies to members when temporarily backfilling a short term platoon command position.) An allowance of \$2,101 per Constable FTE and \$3,330 per Sergeant FTE for the Frontline Patrol Premium and \$76 per Constable FTE for the Second-In-Command premium have been included in the salary rates for Constables and Sergeants. These allowances are subject to reconciliation.

FTEs have been apportioned between Base Services and Calls for Service costs based on the current ratio, 50.7% Base Services : 49.3% Calls for Service.

- 2) Support Staff Costs and Other Direct Operating Expenses for uniform FTEs are calculated on a per FTE basis as per rates set in the 2024 Municipal Policing Cost-Recovery Formula.

OPP 2025 Calls for Service Billing Summary
Chisholm Tp
 Estimated costs for the period January 1 to December 31, 2025

Calls for Service Billing Workgroups	Calls for Service Count					2025 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2025 Estimated Calls for Service Cost
	2020	2021	2022	2023	Four Year Average				
	A					B	C = A * B		
	Note 1							Note 2	Note 3
Drug Possession	0	1	0	0	0	5.9	1	0.0001%	170
Drugs	0	0	0	0	0	88.1	0	0.0000%	0
Operational	37	55	43	40	44	3.9	171	0.0094%	19,626
Operational 2	14	10	16	25	16	1.7	28	0.0015%	3,178
Other Criminal Code Violations	2	3	1	4	3	7.1	18	0.0010%	2,042
Property Crime Violations	9	16	10	6	10	6.2	64	0.0035%	7,310
Statutes & Acts	9	6	3	4	6	3.5	19	0.0011%	2,214
Traffic	14	9	8	11	11	3.8	40	0.0022%	4,590
Violent Criminal Code	1	5	9	7	6	14.8	81	0.0045%	9,363
Municipal Totals	86	105	90	97	95		422	0.0231%	\$48,492

Provincial Totals (Note 4)

Calls for Service Billing Workgroups	Calls for Service Count					2025 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2025 Estimated Calls for Service Cost
	2020	2021	2022	2023	Four Year Average				
	A					B	C = A * B		
	Note 1							Note 2	Note 3
Drug Possession	2,803	2,979	2,483	2,363	2,657	5.9	15,676	0.8608%	1,803,207
Drugs	1,127	1,050	797	920	974	88.1	85,765	4.7092%	9,865,380
Operational	178,171	180,823	176,502	180,423	178,980	3.9	698,021	38.3272%	80,291,662
Operational 2	48,046	48,395	46,304	47,019	47,441	1.7	80,650	4.4283%	9,276,939
Other Criminal Code Violations	12,123	12,103	12,206	12,931	12,341	7.1	87,619	4.8110%	10,078,638
Property Crime Violations	46,799	47,403	48,878	49,446	48,132	6.2	298,415	16.3855%	34,325,987
Statutes & Acts	31,261	32,888	32,697	34,047	32,723	3.5	114,531	6.2887%	13,174,266
Traffic	32,067	34,757	38,776	32,713	34,578	3.8	131,397	7.2148%	15,114,318
Violent Criminal Code	19,343	20,055	21,513	22,640	20,888	14.8	309,139	16.9743%	35,559,474
Provincial Totals	371,740	380,453	380,156	382,502	378,713		1,821,214	100%	\$209,489,870

Notes to Calls for Service Billing Summary

- 1) Displayed without decimal places, exact numbers used in calculations
- 2) Displayed to four decimal places, nine decimal places used in calculations
- 3) Total costs rounded to zero decimals
- 4) Provincial Totals exclude data for dissolutions and post-2021 municipal police force amalgamations.

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OPP 2025 Calls for Service Details
Chisholm Tp
For the calendar years 2020 to 2023

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2020	2021	2022	2023	
Grand Total	86	105	90	97	94.50
Drug Possession	0	1	0	0	0.25
Possession - Methamphetamine (Crystal Meth)	0	1	0	0	0.25
Operational	37	55	43	40	43.75
Accident - non-MVC - Master Code	0	0	1	0	0.25
Animal - Bear Complaint	0	0	3	0	0.75
Animal - Bite	0	1	2	1	1.00
Animal - Dog Owners Liability Act	0	0	2	0	0.50
Animal - Injured	1	1	1	1	1.00
Animal - Stray	1	0	0	0	0.25
Assist Fire Department	0	0	2	0	0.50
Assist Public	3	5	1	6	3.75
Domestic Disturbance	5	13	6	6	7.50
Family Dispute	4	8	6	4	5.50
Fire - Building	0	1	0	0	0.25
Fire - Other	0	0	2	0	0.50
Fire - Vehicle	0	1	0	2	0.75
Found - Others	0	0	0	1	0.25
Found Property - Master Code	0	1	1	1	0.75
Lost - License Plate	1	0	0	0	0.25
Lost Property - Master Code	0	1	0	0	0.25
Missing Person Located 12 & older	0	1	0	1	0.50
Missing Person under 12	0	0	0	1	0.25
Neighbour Dispute	4	1	2	4	2.75
Noise Complaint - Master Code	1	2	3	2	2.00
Noise Complaint - Others	2	0	1	0	0.75
Noise Complaint - Residence	1	0	0	1	0.50
Other Municipal By-Laws	0	0	1	0	0.25
Phone - Master Code	0	1	0	0	0.25
Phone - Nuisance - No Charges Laid	0	2	1	1	1.00
Sudden Death - Master Code	0	0	0	1	0.25
Sudden Death - Natural Causes	0	2	4	0	1.50
Sudden Death - Suicide	0	0	2	0	0.50
Suspicious Person	3	3	0	2	2.00
Suspicious Substance / Odour	1	0	0	0	0.25
Suspicious vehicle	8	7	1	5	5.25
Trouble with Youth	1	0	0	0	0.25
Unwanted Persons	1	4	0	0	1.25
Vehicle Recovered - Automobile	0	0	1	0	0.25
Operational 2	14	10	16	25	16.25
911 call - Dropped Cell	2	1	2	1	1.50
911 call / 911 hang up	3	3	5	18	7.25
False Alarm - Cancelled	1	0	0	0	0.25
False Alarm - Others	1	1	2	5	2.25
Keep the Peace	7	5	7	1	5.00

OPP 2025 Calls for Service Details
Chisholm Tp
For the calendar years 2020 to 2023

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2020	2021	2022	2023	
Other Criminal Code Violations	2	3	1	4	2.50
Bail Violations - Fail To Comply	1	2	0	0	0.75
Breach of Probation	0	1	0	0	0.25
Counterfeit Money - Others	0	0	0	1	0.25
Disturb the Peace	0	0	0	1	0.25
Offensive Weapons - Careless use of firearms	1	0	0	0	0.25
Offensive Weapons - Other Offensive Weapons	0	0	1	0	0.25
Offensive Weapons - Possession of Weapons	0	0	0	2	0.50
Property Crime Violations	9	16	10	6	10.25
Break & Enter	0	8	0	0	2.00
Fraud - Master Code	1	1	3	0	1.25
Fraud - Money/property/security Over \$5,000	0	1	0	0	0.25
Fraud - Money/property/security Under \$5,000	0	1	1	0	0.50
Fraud - Other	0	1	0	1	0.50
Fraud - Steal/Forge/Poss./Use Credit Card	1	0	0	1	0.50
Identity Fraud	0	0	0	1	0.25
Identity Theft	0	0	1	0	0.25
Mischief	2	1	1	0	1.00
Mischief Graffiti - Non-Gang Related	1	1	0	0	0.50
Property Damage	0	0	1	0	0.25
Theft from Motor Vehicles Under \$5,000	1	1	0	0	0.50
Theft of - All Terrain Vehicles	0	0	0	1	0.25
Theft of - Mail	0	0	1	0	0.25
Theft of - Snow Vehicles	0	1	0	0	0.25
Theft Under \$5,000 - Boat (Vessel)	1	0	0	0	0.25
Theft Under \$5,000 - Farm Equipment	0	0	1	0	0.25
Theft Under \$5,000 - Other Theft	2	0	1	0	0.75
Theft Under \$5,000 - Persons	0	0	0	2	0.50
Statutes & Acts	9	6	3	4	5.50
Landlord / Tenant	2	1	0	2	1.25
Mental Health Act	2	1	0	0	0.75
Mental Health Act - Attempt Suicide	0	1	0	0	0.25
Mental Health Act - Threat of Suicide	0	1	0	1	0.50
Mental Health Act - Voluntary Transport	1	0	1	0	0.50
Trespass To Property Act	4	2	2	1	2.25
Traffic	14	9	8	11	10.50
MVC - Personal Injury (Motor Vehicle Collision)	2	0	2	4	2.00
MVC - Prop. Dam. Failed to Remain (Motor Vehicle Collision)	2	0	0	0	0.50
MVC - Prop. Dam. Non Reportable (Motor Vehicle Collision)	5	6	4	2	4.25
MVC - Prop. Dam. Reportable (Motor Vehicle Collision)	5	3	2	5	3.75
Violent Criminal Code	1	5	9	7	5.50
Assault - Level 1	0	1	4	4	2.25
Assault With Weapon or Causing Bodily Harm - Level 2	0	2	0	0	0.50
Sexual Assault	1	0	2	2	1.25
Sexual Exploitation	0	1	0	0	0.25

OPP 2025 Calls for Service Details
Chisholm Tp
For the calendar years 2020 to 2023

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2020	2021	2022	2023	
Utter Threats - Master Code	0	0	1	0	0.25
Utter Threats to Person	0	1	2	1	1.00

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OPP 2023 Reconciled Year-End Summary
Chisholm Tp
 Reconciled cost for the period January 1 to December 31, 2023

			<u>Cost per Property \$</u>	<u>Reconciled Cost \$</u>	<u>Estimated Cost \$</u>
Base Service	Property Counts				
	Household	677			
	Commercial and Industrial	14			
	Total Properties	<u>691</u>	174.11	120,313	114,472
Calls for Service					
	Total all municipalities	187,830,598			
	Municipal portion	0.0245%	66.73	46,111	43,839
Overtime			10.28	7,105	4,838
Prisoner Transportation	(per property cost)		1.45	1,002	808
Accommodation/Cleaning Services	(per property cost)		5.06	3,496	3,365
Total 2023 Costs			<u>257.64</u>	<u>178,027</u>	<u>167,324</u>
2023 Billed Amount				<u>167,329</u>	
2023 Year-End-Adjustment				<u>10,698</u>	

Notes

The Year-End Adjustment above is included as an adjustment on the 2025 Billing Statement.
 This amount is incorporated into the monthly invoice amount for 2025.
 The difference between the estimated and billed amount is due to rounding the bills to the nearest dollar throughout the year.

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Sent by email

November 21, 2024

Dear LSB Chair, Secretary and Board members:

The Ministry of Northern Development is moving forward with the modernization of the *Northern Services Boards Act (NSBA)* in alignment with the *Modernizing Ontario for People and Businesses Act, 2020*. As a result of this modernization and the LSB engagement sessions that took place over Winter 2024, the following changes are being proposed in legislation to be effective August 2025:

- **LSB Board term:** will be changed from one year to a three-year term
- **Fire Protection Services:** allow fire protection services outside of the LSB geographical boundaries (to align with the Northern Fire Protection Program requirements)
- **Audits:** change the requirement of an annual financial audit to an annual financial review engagement
- **Closed Meetings:** allow LSB Boards to hold closed meetings in certain circumstances (similar to the Municipal Act Open Meeting rules)
- **Ombudsman Ontario oversight:** authorize the office of Ombudsman Ontario to provide oversight of closed meetings
- **Power of Roads:** remove the power of roads from the NSBA (currently governed under the Local Roads Board Act)
- **Garbage Collection:** revise wording for the power of garbage collection to include recycling and composting; and the ability to contract for one or more of the services (instead of requiring all three)
- **Ministry of Finance:** modify language to align with updated Ministry of Finance requirements for tax bills.

The Ministry of Northern Development has taken steps in response to public and LSB feedback to modernize the NSBA and reducing the administrative burden. If you have any comments with the above, the public can comment through Ontario's Regulatory Registry posting online which can be found at <https://www.ontariocanada.com/registry/view.do?postingId=49333&language=en>. The posting will be available for comment for 30 days.

Ministry of Northern Development

Regional Economic Development Branch

70 Foster Drive, Suite 200
Sault Ste. Marie ON P6A 6V8
Telephone: 807-475-1648

Ministère du Développement du Nord

Direction du Développement économique Régional

70, promenade Foster, bureau 200
Sault Ste. Marie ON P6A 6V8
Téléphone: 807-475-1648



Yours sincerely,

Melanie Muncaster
Director, Regional Economic Development Branch
Ministry of Northern Development

Cc: Key Stakeholders and First Nations adjacent to LSBs

From: AMO Communications <communicate@amo.on.ca>
Sent: Thursday, November 21, 2024 10:02 AM
To: Jessica Laberge
Subject: AMO Watchfile - November 21, 2024



November 21, 2024

- Human Rights AI Impact Assessment tools.
- OMAFA webinar on land-use siting for energy projects.
- ERO posting on changes to excess soils regulations.
- ERO posting on proposed changes to energy legislation.
- ERO Posting on changes to electricity system connection infrastructure.
- Integrated Energy Resource Plan Consultation.
- Intake announcement - Canada Housing Infrastructure Fund.
- ROMA Conference: *Rural Routes* - Program updates.
- ROMA Conference: *Rural Routes* - Request your delegation meetings.
- ROMA Pre-conference workshop January 18 - Two Keys to Municipal Success.
- ROMA Conference: *Rural Routes* - Exhibit Hall is almost sold out!
- Foundations in Planning & Advanced Land Use Planning - winter workshops.
- Indigenous Community Awareness, February 2025 workshop.
- NEW! Apathy to Action: Building Resilient Communities through Managing Assets workshop.
- NEW! Equity, Inclusion and Innovation in Municipalities, March 25 workshop.
- Navigating Conflict Relationships as an Elected Official, March 2025 workshop.
- Disability Inclusion, March 27 virtual workshop .
- Managing Communications through Crisis, April 2025 workshop.
- Canoe webinar: Leveraging Stakeholder Relationships for Procurement Success.
- Use Canoe for easy budget pricing.
- Plan for your 2025 road need study now.
- Blog: Fortifying Your Municipality Against Cyber Threats.
- Enbridge Gas Integrated Resource Planning webinars - Register TODAY!
- New Where to Recycle map.
- OAITH Wrapped in Courage campaign.
- HSC's 2025 Regeneration Forum: *Levelling Up - Transforming Housing*.
- AdvantAge Annual Seniors' Housing Forum.
- Careers and RFP.

Provincial Matters

The Law Commission of Ontario and Ontario Human Rights Commission have developed an [assessment toolkit](#) to help organizations implementing AI systems ensure systems are designed to avoid discrimination and encourage compliance with human rights requirements.

The Ministry of Agriculture, Food, and Agri-Business are hosting [a webinar](#) with the IESO on November 21 to provide information and answer questions about renewable energy project siting.

The Ministry of the Environment, Conservation and Parks is [seeking comments](#) on proposed changes to

excess soil management to remove barriers for the reuse of soil. Comments are due November 21.

The Ministry of Energy and Electrification is [seeking comments](#) on proposed legislative amendments to related to integrated energy planning and affordability measures. Comments are due November 22.

The Ministry of Energy and Electrification is [seeking comments](#) on proposed regulatory changes that will shift the cost and risk burden of funding new distribution infrastructure from first-movers. Comments are due December 7.

The Ministry of Energy and Electrification is [seeking comments](#) to inform the development of a provincial energy plan to guide the transition to a clean, reliable, affordable energy supply. Comments are due December 13.

Federal Matters

The \$6 billion Canada Housing Infrastructure Fund launches with \$1 billion for direct municipal and Indigenous infrastructure projects supporting housing-enabling infrastructure. Visit the [CHIF website](#) for [application details](#) and upcoming webinars.

Education Opportunities

ROMA is pleased to share the 2025 conference [concurrent sessions](#). Sessions are designed from the rural perspective, highlighting solutions and innovation for rural communities. [Register for the ROMA Conference today](#).

MMAH is now accepting requests for delegations at the ROMA Conference. [Details on how to request a delegation meeting is here](#).

AMO's [Two Keys to Municipal Success: Sustainability & Engagement](#) workshop explores strategies for planning your organizations financial sustainability and how to successfully communicate to and engage your community on your plan and efforts.

The ROMA conference exhibit hall connects with over 1,500 attendees from rural Ontario municipalities. With the exhibit hall almost sold out, book your trade show booth today. Download the [exhibitor package](#) today.

[Foundations in Land Use Planning](#) familiarizes participants with legislation, land use planning processes, and provides real life examples to give a deep understanding and insight into important planning matters. From a strategic perspective, [Advance Land Use Planning](#) analyzes case studies through instructor lead instruction and group discussion.

The OFIFC and AMO workshop provides historical and current insight and knowledge into the damage brought to Indigenous communities. This workshop builds understanding and insight that is critical to developing strong, productive, and meaningful relationships between municipalities and Indigenous leaders and communities. Through a self-paced learning module and live virtual component, this workshop will provide knowledge and tools to utilize in moving improved and stronger Indigenous-municipal relations forward in Ontario. [Register today](#) for the February 19 workshop.

Asset management is about making informed, evidence-based decisions that help you allocate limited resources effectively and prioritize infrastructure investments. The [Apathy to Action: Building Resilient Communities through Managing Assets](#) interactive workshop offers municipally elected officials the opportunity to explore how asset management not only fulfills legislative requirements but also enhances decision-making and strengthens service delivery.

The [Equity, Inclusion and Innovation in Municipalities workshop](#) examines the importance and opportunities in embedding equity, inclusion and innovation within municipal decision-making processes, policies, and innovations. Explore practical strategies to create a more inclusive and equitable leadership approach and municipal organization.

Municipal leadership is often a pin cushion for our culture's broader issues. Conflict and misunderstanding is a big part of many municipal leaders current realities. This workshop provides an opportunity to transform conflict into collaboration. The [Navigating Conflict Relationships as an Elected Official October workshop](#) teaches skills in building collaborative relationships and negotiating difficult ones in your role as an elected municipal official.

AMO Education has partnered with the Abilities Centre to deliver a workshop designed to enhance your understanding and approach to inclusion. Register for this important [Disability Inclusion Workshop](#).

Your community elected you to provide sound and confident leadership in the best interest of your community. During a crisis, this approach to leadership is critical. AMO's workshop on [Managing Communications through Crisis](#) provides insight and tools to support in being this leader.

LAS

The [Canoe Procurement Group](#) is hosting a [member-only](#) webinar on November 26 at 11am EST. Join Procurement Manager Stephanie Dion and Contract Manager Tony DeSciscio to explore how building trust and engaging stakeholders can enhance your procurement team's role. [Register here](#).

Planning your 2025 budget? The [Canoe Procurement Group](#) makes it easy to get pricing for the goods and services you plan to purchase next year. Provide Council with accurate numbers and avoid unpleasant surprises when the time comes to buy. [Contact Sarah](#) to learn more.

Is a [Road or Sidewalk Assessment](#) part of your 2025 plan? [Contact Tanner](#) to learn more and get a no-obligation quote for a high-quality service with LAS partner Streetscan. Get better data to make better decisions.

According to the Canadian Centre for Cyber Security, [ransomware is the most disruptive form of cybercrime](#) currently impacting North America. These cyber-attacks not only disrupt services but can also lead to significant financial losses and an erosion of public trust.

Municipal Wire*

Enbridge Gas' Integrated Resource Planning (IRP) webinars will provide an overview of what IRP is, their system planning process, stakeholder engagement process and the latest on their pilot project. Register [region](#).

Add this new Resource Productivity & Recovery Authority '[Where to Recycle](#)' map to your municipalities' websites and communications materials. Get answers to your questions at this [FAQ](#).

The [Wrapped in Courage campaign](#) from the Ontario Association of Interval & Transition Houses educates community and elected officials about violence against women and the services needed. Make a proclamation on November 25.

[HSC's 2025 Regeneration Forum: Levelling Up - New Approaches to Transform Housing](#) is showcasing strategies to sustain and grow the community housing sector. Dive into finance, scale, and development on February 27-28 in Toronto.

Expanding Living Options for Seniors will be held virtually on November 22 from 8:45 am - 2:30 pm. The event shares transformative solutions in seniors' supportive housing and care. Register [here](#).

Careers and RFPs

[Request for Proposals for the provision of Assertive Street Outreach Services - County of Simcoe](#). Closing Date: December 16, 2024.

[Director of Operations and Development - Town of Tillsonburg](#). Closing Date: November 29, 2024.

[Foreperson. District Parks - City of Brampton](#). Closing Date: November 25, 2024

[Town Manager/Clerk - Township of Black River-Matheson](#). Closing Date: November 30, 2024.

Director of Public Services - Township of Black River-Matheson. Closing Date: November 30, 2024.

Treasurer - Township of Black River-Matheson. Closing Date: November 30, 2024.

Senior Project Manager - Ministry of Transportation. Closing Date: December 10, 2024.

Director of Public Works - Oxford County. Closing Date: December 15, 2024.

Manager of Public Works - Township of Lanark Highlands. Closing Date: November 29, 2024.

Public Works Operations Supervisor - Township of Lanark Highlands. Closing Date: November 29, 2024.

Waste Collection Program Co-Ordinator - City of Greater Sudbury. Closing Date: December 10, 2024.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

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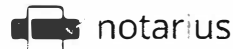
[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

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*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

Association of Municipalities of Ontario (AMO)

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Policy:	SERVICE REQUEST & COMPLAINT HANDLING POLICY	Policy No. 3.12
Section:	EMPLOYEE RELATIONS	Effective: , 2024
Approved by:	Resolution No. 2024-XXX	Revised:
		Page: Page 1 of 2

POLICY

It is the policy of the Township of Chisholm to administer a formal Service Request and Complaint Handling Process to ensure that all service requests and complaints are recorded and dealt with in a consistent, efficient, effective and timely manner.

Where a complaint relates to potential violations of any by-laws, the procedure is stated in Policy 7.28 By-Law Enforcement Policy.

PURPOSE

The purpose of the policy and procedure is to provide a formalized procedure for recording and handling service request and/or complaints; and to increase the level of customer satisfaction in an expedient and effective manner.

DEFINITIONS

Complaint – any issue or concern reported to the township that does not fall under the definition of a Service Request.

Service Request – an issue or concern reported to the township where there is a request for service under one or more of the following categories:

- Beach
- Beaver Dam
- Bridge
- By-Law
- Culvert
- Drainage/Ditching
- Landfill
- Plowing/Snow removal
- Playground Equipment
- Pothole
- Road
- Sanding/Salt
- Sinkhole
- Tennis Courts
- Washout

Supervisor – could be any of the following positions: CAO Clerk Treasurer, Operations Superintendent, Assistant Supervisor, or By-Law Enforcement Officer.

Policy:	SERVICE REQUEST & COMPLAINT HANDLING POLICY	Policy No. 3.12
Section:	EMPLOYEE RELATIONS	Effective: , 2024
Approved by:	Resolution No. 2024-XXX	Revised:
		Page: Page 2 of 2

PROCEDURE

Complaints –

When calls or emails come in with a complaint, administration staff will forward complaint directly to the CAO Clerk Treasurer. If the CAO Clerk Treasurer is not available and the complaint is of an urgent nature, the complaint will be forwarded to the Operations Superintendent and/or the Mayor depending on the nature of the complaint.

Service Requests –

All service requests (verbal or written) are to be directed to the appropriate Supervisor.

In instances when the Supervisor is not available, the staff member receiving a service request shall give the customer the position of the person who will be handling the service request (i.e. Supervisor) and a time frame of when they can expect a response. If the service request or complaint is urgent, staff will notify another Supervisor to respond.

Administration -

Every effort shall be made to contact the individual within five (5) business days following receipt of the service request or complaint.

The Supervisor will inform the administration staff of any actions taken to resolve the service request or complaint.

A Service Request/Complaint/After Hours Call Register shall be maintained by the administration staff who shall record the name and address of the individual, the time and date of the service request or complaint, the nature of the issue; and the resolution or a description of the remedial action taken, where applicable.

If the Supervisor is unable to resolve the issue, an explanation shall be provided to the individual who shall be advised of their right to submit the matter for Council's consideration.

A summary analysis of service requests, complaints and after hours calls received is provided to Council annually.

Conservation and Management Energy Plan 2024-2028



Ontario Regulation 25/23: Broader Public Sector: Energy Reporting and Conservation and Demand Management Plans requires Broader Public Sector (BPS) organizations to develop an Energy Conservation and Demand Management (CDM) plan and update it every five years. Our updated CDM plan was developed in compliance with the regulation and covers the period from 2024 to 2028.

Our updated CDM plan builds on the municipality's previous conservation and demand management efforts. This updated plan also continues to build on experience gained in energy conservation and demand management over the last five years.

Hard copies of the CDM plan are available at the Township Office located at 2847 Chiswick Line.

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- 1.1.7 Energy Management Data
 - CHARTS:
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 - Propane Consumption 2019-2023
- 1.1.8 Five Year Plan
 - Levels of Success Achieved
- 1.1.9 Goals-Measures-Objectives

1.1.1 STATEMENTS OF THIS PLAN

Commitment

The Council of the Township of Chisholm is committed to allocate the necessary resources to develop and implement a strategic energy management plan that will reduce the Township's energy consumption and its related environmental impact.

Vision

The Township of Chisholm will exercise stewardship in its use of finite energy resources to demonstrate leadership, optimize its delivery of services, and enhance the overall quality of life in our community.

Policy

The Township will incorporate energy efficiency into all areas of its operations.

Goals

To continuously improve the energy efficiency of the Township's facilities and processes in order to reduce its operating costs, energy consumption and associated greenhouse gas emissions.

Overall Target

The Township will attempt to reduce its consumption of fuels and electricity in all municipal operations each year between now and 2027.

Objectives

The creation of a culture of conservation within the Corporation will accomplish the following objectives:

- Greenhouse gas emissions and ensure the wise use of resources.
- Fiscal accountability through savings.
- Demonstrate energy management leadership and commitment within the community.
- Demonstrate sound operating and maintenance practices.
- Provide discussion within the Corporation on energy management, ideas and trends.

1.1.2 BACKGROUND

“This document is a living document that will be reviewed annually by staff and Council and updated as required. It has been prepared by the Corporation of the Township of Chisholm to achieve compliance with Ontario Regulation 397/11 of the *Green Energy Act 2009*. Under this regulation municipalities and other public service bodies must prepare a five-year plan identifying strategies on how they will conserve energy and optimize consumption patterns.” This plan includes 2023 data usage and outlines measures that could be taken by the municipality to achieve objectives, goals and targets.

1.1.3 LOCATION AND GEOGRAPHY OF TOWNSHIP OF CHISHOLM

Chisholm Township is located in Northern Ontario approximately 3 ½ hours north of Toronto via Highways 400 and 11 North, and approximately 4 hours’ drive west of Ottawa via Highways 17 West and 11 South.

The Township is a rectangle approximately 18 kilometers long and 13 kilometers wide. The length does not run due north, but slightly to the northwest. It is bordered on the east by Boulter and Bonfield Townships, on the west by the Municipality of Powassan, on the north by East Ferris Township and on the south by Ballantyne Township and Algonquin Park.

The Township is divided into 18 concessions which run east and west, and 29 lots which run north and south. These concessions and lots are long strips of land that run the entire width and length of the Township. They are split up into individual lots that are usually 100 acres, being approximately one kilometer long and 2/5th of a kilometer wide. The township has approximately 122km of Roads, 9 Bridges and 10 Large Culverts.

1.1.4 ECONOMIC CHARACTERISTICS OF TOWNSHIP OF CHISHOLM

The township economy does not rely on any single employer or industry. The local economy does, however, rely on several broad income streams including:

- Agriculture;
- Cottaging, tourism and outdoor recreation, including hunting, fishing, snowmobiling, ATV operation, equine activities;
- Commuting to jobs, services, and shopping in nearby communities;

1.1.5 SOCIAL AND DEMOGRAPHIC CHARACTERISTICS

Statistics Canada listed 1,312 residents in the 2021 census. Twenty-four per cent of the population is under 19 (compared to 21 per cent of the Ontario population as a whole). Twenty percent is over 65 (compared to 17.6 of Ontario.) There is an increase of 3% of the population being over 65 from the 2016 census (17%).

Average household size is 2.6 (versus 2.9 for Ontario).

Median household income in 2020: \$78,000. (Ontario: \$81,000.) Broken down by individuals, 37 % earn \$29,999 or less per year, 32% earn \$30,000 to \$59,999 per year and 31% earn more than \$60,000 per year.

Majority of the residents speak English with German second and French third in ranking.

1.1.6 CHALLENGES:

The Corporation of the Township of Chisholm is a single tier Municipality that has always exercised prudent financial practices and attempted to control electricity and fuel consumption. Some of the challenges of this are:

- Funding
- Aging population and infrastructure
- Minimal assessment growth (0.8% to 2.8% per year over the last 5 years)
- Few commercial properties and industries
- Suppliers are limited – cost of travelling is incorporated in rates
- The unpredictability of the fuel and hydro costs as they fluctuate and continue to increase, and it makes it difficult to find cost savings.

1.1.7 ENERGY USE IN FACILITIES

Process Improvement

With the implementation of the BPS website and updating the energy use, the management team can better track efficiencies and identify problem areas. Building component assessment tracking sheets will help identify infrastructure condition and efficiencies.

Equipment Efficiency

Ongoing maintenance and replacement of inefficient mechanical equipment, including existing systems and consider replacement with energy efficient equipment.

Baseline Energy Use

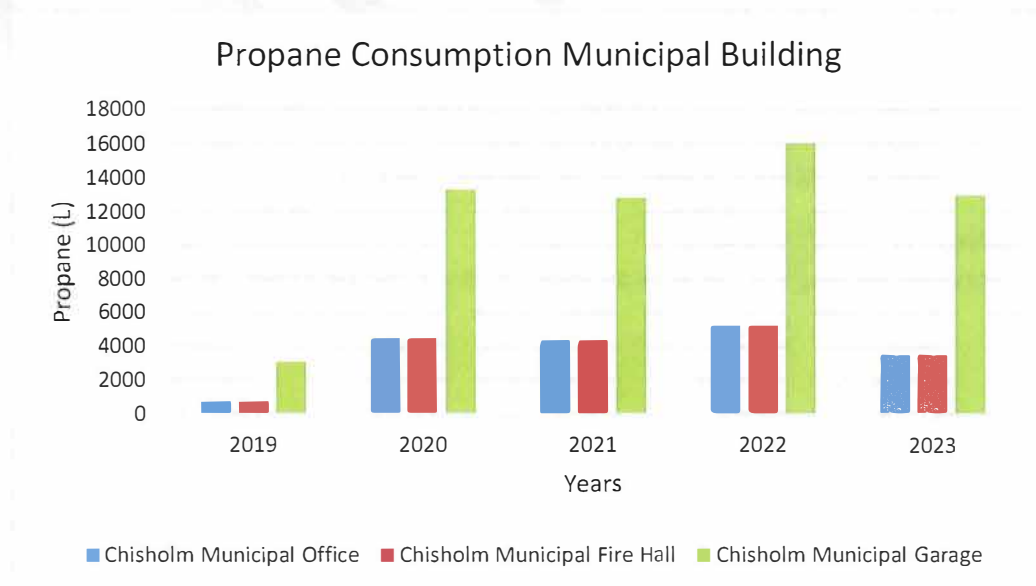
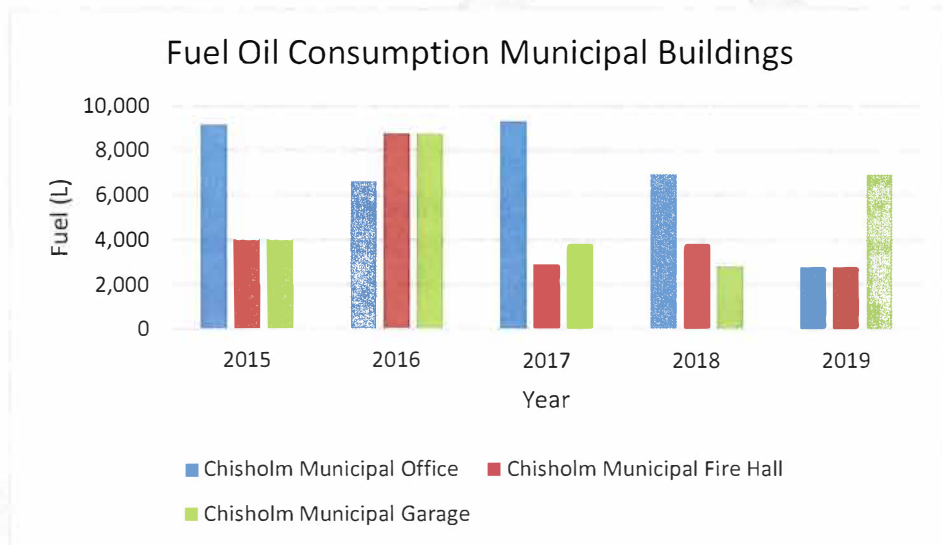
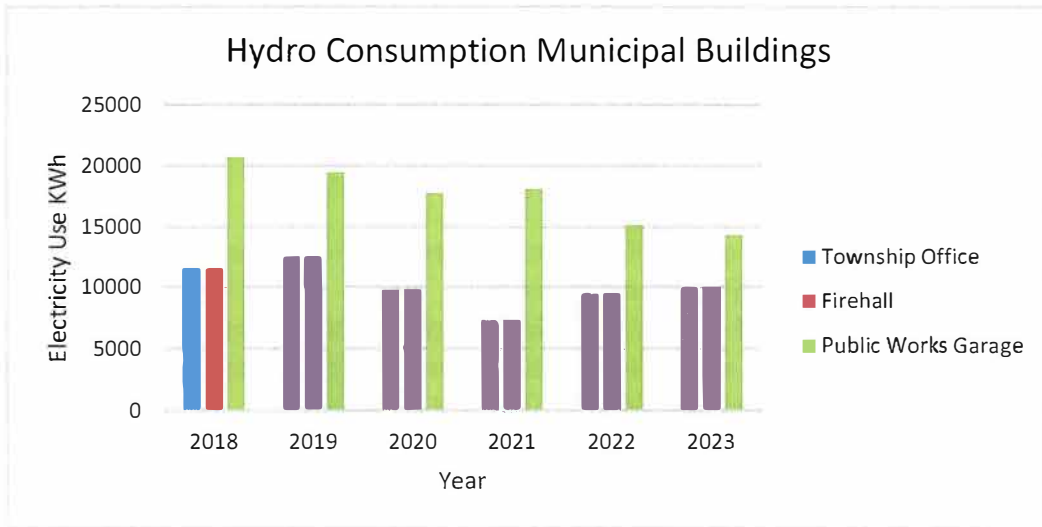
Our fuel consumption cannot be reduced without jeopardizing the health and safety of our workers or doing some major retrofits which this small municipality cannot afford.

Program Implementation

- Develop a communications plan to promote the municipality's successes and initiatives as it pertains to energy savings to the community and implement a preventative maintenance program on the website.
- Continue to update and maintain our Corporate Energy Management Plan
- Begin building component condition tracking.
- Develop and implement operating procedures throughout the facility encouraging turning down the heat when facilities not in use.
- Provide ongoing energy training for municipal staff.

Projects

- Review building components and recommend retrofits, or system upgrades.



1.1.8 FIVE YEAR PLAN

Prior to the Province of Ontario mandating energy conservation, the staff of the Township of Chisholm has always practiced with a limited measure of cost control. Minor upgrades to Energy efficient light bulbs, newer computer systems and other equipment have been purchased with the reduction of energy consumption in mind. Use of the Air conditioning unit has also been minimized and office lights are turned off when not needed.

Levels of Success Achieved To Date

- The Township Office has done upgrades to: Windows, replace boiler with on demand tank and has changed the fuel use oil to propane.
- The firehall has upgraded the lights to LED in most of the firehall. The fire hall also benefits from the upgraded boiler with on demand.
- The Township Garage replaced their heating system with a more efficient propane model. All lights have been upgraded to LED.

Initiatives

- Upgrade internal lighting in buildings with LED lighting.
- Staff awareness programs, posters, turn off lights, computers.
- Aging appliances be replaced with energy efficient products.
- New buildings be built with efficiencies.
- Inform the community and staff of energy consumption goals.
- Over the next five years the Township will continue with current practices in order to control energy consumption while investing into reserve funds to maintain and upgrade the existing infrastructure.

1.1.9 CONSERVATION DEMAND MEASURES

Goals and Measures are the actions that are taken to save energy and to help achieve the goals and objectives of the municipality. The Township of Chisholm is committed to implementing organizational and behavioral measures that can produce energy savings and raise awareness on conservation and efficiencies.

GOALS and MEASURES	ACTIONS	PERFORMANCE MEASURES
Install occupancy sensors in storage cupboards and staff rooms and offices	As upgrades are needed change to sensory lights	Reduced cost Less staff monitoring
Set goals and objectives to consider efficiencies when replacing aging infrastructure	Investigate existing heating/cooling systems	Reduce cost and increase efficiencies
Continue to implement mechanical and building system upgrades	Continue to investigate savings through betterment or replacement	Reduce costs, extend life of system, find cost savings

Over the next five years the Township will continue to use best practices in order to control energy consumption while finding funding to assist with goals of achieving efficiencies. The staff and Council will work diligently to ensure they are fiscally responsible to their residents and are mindful of the health and wellbeing of their citizens.

Corporation of the Township of Chisholm
Municipal Office: 2847 Chiswick Line, RR #4, Powassan, ON P0H 1Z0
(705)724-3526 - Fax (705)724-5099
info@chisholm.ca

Gail Degagne, Mayor
Jennistine Leblond, CAO Clerk-Treasurer

Memo

TO: Council
FROM: Administrative Assistant – Jessica Laberge
DATE: November 22, 2024
RE: FONOM offer to fund the Sustainable Northern Ontario Economic Development Course

The attached correspondence was received from the Federation of Northern Ontario Municipalities (FONOM) offering to provide the Sustainable Northern Ontario Economic Development course, free to municipal staff and Council, of a municipality with a population of less than 2,500. The registration deadline for this course is January 14, 2025. This is a 12-week long course that runs every Thursday starting on January 16, 2025 from 3:00 – 6:00 p.m.

Course Overview:

You will get the **foundation** you need to understand and promote economic and social development in Northern Ontario. You will get a focus on Northern Ontario **opportunities** and challenges, and you will benefit from the experience of many people who have worked to improve the north (access our collective memory). The course will help you understand the special problems and opportunities that face this region. It will introduce you to the forces shaping the people and institutions of our region. It will help you identify the **strategies** that can work and the ones that won't, as well as learn from past success and mistakes.

This is the only course that deals with the special features of our region. It introduces current research from around the world and at the same time introduces **actual people** and places and **real successes** and failures. It is also the only course we know of that focuses on sustainable development for Northern Ontario to give you the **tools** to master the market.

Participation is limited to 20 students per semester to allow plenty of time for discussion and collaboration.

Full details of the course can be found at <https://snoed.ca/>

As per By-law 2023-10, Committees By-law, the Councillors appointed to the Economic Development Committee are: Councillor Scarfone and Councillor Sharp. If a Council member is interested Council can direct staff to register them. Staff is also willing to attending the course on the Councils behalf and report back to Council the information. FONOM did confirm they will pay for two to attend.

Jessica Laberge

From: FONOM Office/ Bureau de FONOM <fonom.info@gmail.com>
Sent: Thursday, November 21, 2024 3:48 PM
Subject: Sustainable Northern Ontario Economic Development course

Good morning

Please share this email with your Councils and Senior Management.

FONOM's mission is to improve the economic and social quality of life for all northerners and ensure our youth's future. The FONOM Board believes the Sustainable Northern Ontario Economic Development course, being offered in partnership with the North Policy Institute, would be a valuable program for council members and staff members.

The Sustainable Northern Ontario Economic Development course provides the foundation you need to understand and promote economic and social development in Northern Ontario.

FONOM believes economic development is essential to all our members, regardless of population. Therefore, with overwhelming financial support from FedNor, FONOM can offer the Sustainable Northern Ontario Economic Development course at no cost to Municipal Staff and Councillors with a population base of less than **2,500.**

If you have a member of your Municipal council or Staff that would like to attend this course, please complete the registration at, Learn more and register here: <https://snoed.ca/>

The next offering begins January 16th, 2025.

Le cours sur le développement économique durable du Nord de l'Ontario fournit les bases dont vous avez besoin pour comprendre et promouvoir le développement économique et social du Nord de l'Ontario.

Learn about opportunities and challenges, strategies for economic development, and more!

Apprenez à connaître les possibilités et les défis, les stratégies de développement économique, et plus encore ! provides the foundation you need to understand and promote economic and social development in Northern Ontario.

Le cours sur le développement économique durable du Nord de l'Ontario fournit les bases dont vous avez besoin pour comprendre et promouvoir le développement économique et social du Nord de l'Ontario.

Learn about opportunities and challenges, strategies for economic development, and more!

Apprenez à connaître les possibilités et les défis, les stratégies de développement économique, et plus encore !

Happy to answer any questions

Talk soon, Mac.

Mac Bain
Executive Director
The Federation of Northern Ontario Municipalities
665 Oak Street East, Unit 306
North Bay, ON, P1B 9E5
Ph. 705-498-9510

WHEREAS current police services within the Township of Chisholm (hereinafter referred to as the 'Township') are provided by the Ontario Provincial Police (hereinafter referred to as the 'OPP');

AND WHEREAS the Township and the local OPP detachment have worked in a positive, collaborative and effective manner for decades;

AND WHEREAS the OPP submitted their 2025 Annual Billing Statement to the Township on October 4, 2024, that identifies an approximate \$33,968 (16.6%) increase from 2024 to 2025 that will translate to an approximate 1.8% tax rate increase, in addition to what the Township could be contemplating for the residents of Chisholm;

AND WHEREAS the Township was not consulted nor provided any advanced notice from the Commissioner regarding the significant cost increase received for OPP services;

AND WHEREAS the Township cannot afford to absorb this unexpected and entirely preventable increase without causing undo financial strain to our taxpayers;

THEREFORE BE IT RESOLVED THAT the Township of Chisholm wishes to support a resolution from the Municipality of Leamington to dispute the 2025 OPP Annual Billing Statement;

AND FURTHER THAT the Township requests that the 2025 OPP Annual Billing Statement be reduced to an approximate 5% increase that is more manageable for the Township and in line with historical trends;

AND FURTHER THAT any increase above 5% be absorbed by the province as the additional costs are directly the result of collective bargaining that was within the control of the OPP and should have been known to be financially unsustainable for the municipalities that now need to pay the bill;

AND FURTHER THAT a copy of this Resolution be sent to the Honourable Doug Ford, Premier of Ontario, the Honourable Michael Kerzner, Solicitor General, MPP Vic Fedeli and all 329 municipalities serviced by OPP.



November 14, 2024

Hon. Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
Email: premier@ontario.ca

Dear Honourable Doug Ford,

RE: OPP Detachment Billing Increases

Please be advised that the Council of the Corporation of the Municipality of Leamington, at its meeting held Tuesday, November 12, 2024 enacted the following resolution:

WHEREAS current police services within the Municipality of Leamington (hereinafter referred to as the 'Municipality') are provided by the Ontario Provincial Police (hereinafter referred to as the 'OPP');

AND WHEREAS the Municipality and the local OPP detachment have worked in a positive, collaborative and effective manner for decades;

AND WHEREAS historical increases in OPP Annual Billing Statements have trended around 5.67%;

AND WHEREAS the OPP submitted their 2025 Annual Billing Statement to the Municipality on October 4, 2024, that identifies an approximate \$833,000 (14.45%) increase from 2024 to 2025 that will translate to an approximate 2.48% tax rate increase, in addition to what the Municipality was contemplating for the residents of Leamington;

AND WHEREAS the Municipality was not consulted nor provided any advanced notice from the Commissioner regarding the significant cost increase received for OPP services;

AND WHEREAS the Municipality cannot afford to absorb this unexpected and entirely preventable increase without causing undo financial strain to our taxpayers;

THEREFORE BE IT RESOLVED THAT the Municipality of Leamington wishes to dispute the 2025 OPP Annual Billing Statement;

AND FURTHER THAT the Town requests that the 2025 OPP Annual Billing Statement be reduced to an approximate 5% increase that is more manageable for the Municipality and in line with historical trends;

AND FURTHER THAT any increase above 5% be absorbed by the province as the additional costs are directly the result of collective bargaining that was within the control of the OPP and should have been known to be financially unsustainable for the municipalities that now need to pay the bill;

AND FURTHER THAT the Municipality request that the County of Essex undertake a feasibility study for a County Police Force;

AND FURTHER THAT a copy of this Resolution be sent to the Honourable Doug Ford, Premier of Ontario, the Honourable Michael Kerzner, Solicitor General, MPP Trevor Jones, the County of Essex, and all 329 municipalities serviced by OPP.

Yours Truly,

Abbie Marchildon

Abbie Marchildon, Council and Committee Coordinator

cc: The Hon. Michael Kerzner, Solicitor General
Trevor Jones, MPP
County of Essex
All 329 municipalities serviced by the OPP



King Township
2585 King Road
King City, Ontario
Canada L7B 1A1

Phone: 905.833.5321
Fax: 905.833.2300
Website: www.king.ca
Email: clerks@king.ca

November 18, 2024

The Right Honourable Justin Trudeau
Prime Minister of Canada
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2

justin.trudeau@parl.gc.ca

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

premier@ontario.ca

Dear Prime Minister and Premier,

RE: TOWNSHIP OF KING RESOLUTION – REQUESTING THE REDISTRIBUTION OF PROVINCIAL LAND TRANSFER TAX AND GST TO MUNICIPALITIES FOR SUSTAINABLE INFRASTRUCTURE FUNDING

At its Council meeting of November 12, 2024, Council of the Township of King received and supported the following Resolution:

Whereas municipalities face growing infrastructure needs, including roads, bridges, public transit, water systems, and other critical services, which are essential to community well-being and economic development; and

Whereas the current sources of municipal revenue, including property taxes and user fees, are insufficient to meet these increasing demands for infrastructure investment; and

Whereas the Province of Ontario currently collects the Land Transfer Tax (LTT) on property transactions in municipalities across the province, generating significant revenue that is not directly shared with municipalities; and

Whereas the Federal Government collects the Goods and Services Tax (GST) on property transactions, a portion of which could be directed to municipalities to address local infrastructure needs; and

Whereas redistributing a portion of the Provincial Land Transfer Tax and GST to municipalities would provide a predictable and sustainable source of funding for local infrastructure projects without creating a new tax burden on residents or homebuyers; and

Whereas a redistribution of a portion of the existing Land Transfer Tax and GST would allow municipalities to better plan and invest in long-term infrastructure initiatives, supporting local economic growth and improving the quality of life for residents;

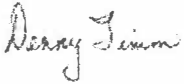
Now Therefore Be It Resolved That;

1. The Township of King Council formally requests the Provincial Government to consider redistributing a portion of the Land Transfer Tax collected on property transactions to municipalities; and

2. The Township of King Council calls on the Federal Government to allocate a percentage of the GST collected on property sales to municipalities; and
3. That this redistribution of the Land Transfer Tax and GST should be structured to provide predictable and sustainable funding to municipalities, allowing for better long-term planning and investment in infrastructure projects that benefit local communities, thus ensuring that local governments receive a fair share of the revenue to address critical infrastructure needs; and
4. That copies of this resolution be forwarded to Prime Minister Justin Trudeau, Premier Doug Ford, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing, local Members of Parliament (MPs) and Members of Provincial Parliament (MPPs); and
5. That copies of this resolution be forwarded to all 444 Municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and the Association of Municipalities of Ontario (AMO) for their endorsement and advocacy.

Carried Unanimously.

Yours sincerely,



Denny Timm
Township Clerk

cc. Hon. Peter Bethlenfalvy, Ontario Minister of Finance Peter.Bethlenfalvy@pc.ola.org
Hon. Paul Calandra, Ontario Minister of Municipal Affairs and Housing
Paul.Calandra@pc.ola.org
Anna Roberts, MP, King-Vaughan anna.roberts@parl.gc.ca
Scot Davidson, MP, York-Simcoe Scot.Davidson@parl.gc.ca
Stephen Lecce, MPP, King-Vaughan Stephen.lecce@pc.ola.org
Hon Caroline Mulroney, MPP, York-Simcoe caroline.mulroneyca@pc.ola.org
444 Municipalities of Ontario
The Federation of Canadian Municipalities (FCM) info@fcm.ca
Association of Municipalities of Ontario amo@amo.on.ca
Mayor Steve Pellegrini, King spellegrini@king.ca
Councillor David Boyd, King dboyd@king.ca